



Canadian Tenpin Federation, Inc.  
Fédération Canadienne des Dix-Quilles, Inc.

**Playing Rules  
and  
National Bylaws**

**(Effective August 1, 2018 to July 31, 2019)**

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## Chapter I Introduction

### IMPORTANT:

Our website address has changed. It is now [www.tenpincanada.com](http://www.tenpincanada.com). Our email addresses have also changed as noted on the previous page.

### RULE CHANGES

#### **Rule 51 – Special Achievement Awards.**

The average categories for seniors' awards are modified, as follows:

- 50 pins over game average, if average is 120 or less
- 145 Game, if average is 100 or less
- 180 Game, if average is 140 or less
- 450 Series, if average is 120 or less
- 550 Series, if average is 145 or less

The 130 Game and 150 Game crests are eliminated. The 140 Game Crest has been introduced, if the bowler's average is 100 or less.

The youth 750 series pin is eliminated, as a 700 Series is considered an honour score and receives a higher valued award than the 750 Series pin.

#### **Rule 304 – Tournament Management.** Add a new paragraph 5:

5. A tournament manager is the person listed on the CTF tournament sanction. The manager must be a CTF registered participant.

#### **Rule 319 – Tournament Average – Conditions that Apply.** Add a new paragraph 5:

5. When an association publishes a yearbook, a tournament using previous season averages to determine handicap or classification, shall use the yearbook to verify averages or use the association's average listing on their website and not require the Local Association Manager to verify averages from that association.

#### **Rule 325 – Team Bowling Alone.** Add the phrase "Unless tournament rules state otherwise," at the beginning of the rule.

## Chapter II CTF General Playing Rules

The Playing Rules and regulations of the Canadian Tenpin Federation have generally been adopted from the parent bodies of the sport in the United States (USBC) with input from rules used by the World Tenpin Bowling Federation of which the CTF is a member.

It should also be noted that rule numbers which are followed by an \* (asterisk) cannot be amended by CTF without jeopardizing the reciprocal average recognition agreement that the CTF has with the governing bodies of the sport in the United States (USBC).

All CTF rules and specifications shall be followed for all CTF adult and CTF Youth competitions (leagues and tournaments) unless specific reference is made to a CTF Youth rule or specification. In the event a specific Youth rule or specification is included, it will take precedence for all CTF Youth competitions.

### Leagues and Tournaments

**Rule 1\***. Leagues and tournaments must be organized and bowled in accordance with the CTF Constitution, rules and regulations. These events must be scheduled on lanes that are currently CTF certified and only USBC approved equipment may be used.

### Game - Definition

**Rule 2a\***. A game of tenpins consists of ten frames. A player delivers two balls in each of the first nine frames unless a strike is scored. In the tenth frame, a player delivers three balls if a strike or spare is scored. Every frame must be completed by each player bowling in regular order.

### Baker System Team Game

**Rule 2b.** The Baker System is a modified format consisting of teams of two or more bowlers. (See Rule 100a.)

1. All team members follow each other in order, each bowling a complete frame, until a complete game is bowled.
2. Ten frames are combined to calculate a team game.

*NOTE: Refer to Chapter XII for further information on the Baker Format.*

### Game - How Scored

**Rule 3a\***. Except when a strike is scored, the number of pins knocked down by the player's first delivery is to be marked next to the small square in the upper right-hand corner of that frame, and the number of pins knocked down by the player's second delivery is to be marked inside the small square. If none of the standing pins are knocked down by the second delivery in a frame, the score sheet shall be marked with a ( - ). The count for the two deliveries in the frame shall be recorded immediately.

### Strike

**Rule 3b\***. A strike is made when the full setup of 10 pins is knocked down with the first delivery in a frame. It is marked by an (X) in the small square in the upper right-hand corner of the frame where it was made. The count for one strike is 10 plus the number of pins knocked down on the player's next two deliveries.

### Double

**Rule 3c\***. Two consecutive strikes is a double. The count for the first strike is 20 plus the number of pins knocked down with the first delivery following the second strike.

### Triple or Turkey

**Rule 3d\***. Three successive strikes is a triple or turkey. The count for the first strike is 30. To bowl the maximum score of 300, the player must bowl 12 strikes in succession in a single game.

### Spare

**Rule 3e\***. A spare is scored when pins left standing after the first delivery are knocked down with the second delivery in that frame. It is marked by a ( / ) in the small square in the upper right-hand corner of the frame. The count for a spare is 10 plus the number of pins knocked down by the player's next delivery.

### Open

**Rule 3f\***. An open is recorded when a player fails to knock down all ten pins after two deliveries in a frame.

### Split

**Rule 3g\***. A split is a setup of pins left standing after the first delivery, provided the head pin is down and:

1. At least one pin is down between two or more standing pins; i.e., 7-9 or 3-10.2. At least one pin is down immediately ahead of two or more standing pins; i.e., 5-6.

A split is usually designated by a circle or a circle around the count received on the first ball but any other symbol may be used.

#### **Legal Delivery**

**Rule 4a\***. A delivery is made when the ball leaves the player's possession and crosses the foul line into playing territory. Every delivery counts unless a dead ball is declared. (See Rule 8). A delivery must be made entirely by manual means. No device may be incorporated in or affixed to the ball that detaches on delivery or is a moving part during delivery except as provided in Rule 4b and 4c.

#### **Special Equipment to Grip the Ball**

**Rule 4b\***. A player may use special equipment to aid in grasping and delivering the ball if it is in place of a hand or major portion thereof lost by amputation or otherwise.

#### **Mechanical Aids to Grip the Ball - Alternating Delivery**

**Rule 4c\***. A player may, if granted permission by the CTF and each league or tournament in which the player participates, alternate right/left-handed delivery and/or use special equipment to aid in the grasping and delivering the ball. The aid cannot incorporate a mechanical device with moving parts that would impart force or impetus to the ball.

Permission may be granted by CTF if the following is submitted:

1. A doctor's certificate is furnished to CTF, describing the disability and the reason to alternate right/left handed delivery and/or recommending the aid.
2. A description, drawing or model of the aid (only for mechanical aid).

When authorization is given, CTF will provide the player with a special card stating that alternating right/left handed delivery and/or the use of the specified mechanical aid has been approved by USBC. If permission is not granted, the player has the right of appeal to the CTF Regulatory Unit. Permission may be withdrawn for cause.

#### **Special Considerations to Deliver the Ball**

**Rule 4d\***. A player unable to execute a delivery in accordance with any of the foregoing procedures may bowl in CTF competition provided:

1. The league's board of directors or tournament management authorizes such participation.
2. The league's board of directors or tournament management establishes specific provisions to govern such participation.

The average established by the player is not acceptable in another league or tournament unless allowed by the rules of that league or tournament. The bowler is eligible for all CTF awards.

#### **Downward Average Adjustments**

**Rule 4e.** Relief of an average, due to injury or disability, for entry into a tournament must be approved by CTF National Office in accordance with the following:

1. A player who has become injured or disabled may request relief of his/her CTF average by providing the following information to CTF National Office:
  - (a) A doctor's certificate describing the:
    - (i) disability or injury;
    - (ii) length of disability or injury;
    - (iii) reason for the downward average adjustment.
  - (b) A copy of the current league standing sheet(s). Standing sheets must be submitted from each CTF sanctioned league in which the player participates.
2. If authorization is granted, CTF will notify the player:
  - (a) The minimum average a tournament may assign the player.
  - (b) The time limit for the relief.
3. Tournament Management may, prior to participation:
  - (a) Accept the bowler's highest current CTF sanctioned league average, provided it meets or exceeds the minimum established by CTF.
  - (b) Assign the bowler an average that meets or exceeds the minimum established by CTF.
  - (c) Deny the relief and require the bowler to use the average as stated in tournament rules.

Permission may be withdrawn for cause.

#### **Definition of a Foul**

**Rule 5a\***. A foul occurs when a part of the player's body encroaches on or goes beyond the foul line and touches any part of the lane, equipment or building during or after a delivery. A ball is in play after a delivery until the same or another player is on the approach in position to make a succeeding delivery.

The certification and inspection committee of a local association can require that the foul line be plainly marked on the walls, posts, division boards or any other structure in a bowling centre on a line with the regular foul line.

When a foul is recorded the delivery counts but the player is not credited with any pins knocked down by that delivery (see Rule 6b.)

*Note: The foul line is of infinite length including walls, flooring, posts and ball returns. Footwear and clothing are considered part of the body. A foul is not committed when foreign objects such as pens, jewelry, coins, cigarettes etc. drop from a bowler's pocket or fall from a person's body or clothing. A player should request permission to cross the foul line to retrieve any items that have fallen beyond the foul line.*

#### **Deliberate Foul**

**Rule 5b\*.** When a player deliberately fouls to benefit by the calling of a foul, the player shall be credited with zero pinfall for that delivery and not allowed further deliveries in that frame. If questions arise, Rule 10, Provisional Ball, should be followed.

#### **Foul Detection**

**Rule 5c\*.** An USBC approved automatic foul detecting device must be used if available. When not available, a foul judge must be stationed in a position to have an unobstructed view of the foul line. Should a foul detecting device become temporarily inoperative, the following procedures shall be used to call fouls:

1. In tournament play, management shall assign a foul judge or have the official scorers call fouls.
2. In league play, the opposing team captains shall call fouls or designate a foul judge.

Failure to provide for the calling of fouls as specified shall disqualify scores bowled for CTF high score award consideration.

#### **Apparent Foul**

**Rule 5d\*.** A foul will be declared and recorded if the automatic foul detecting device or foul judge fails to call a foul that is apparent to:

1. both captains or one or more members of each of the opposing teams.
2. the official scorer, or
3. a tournament official.

If there is a dispute, refer to Rule 10, Provisional Ball.

#### **Legal Pin Fall**

**Rule 6a\*.** Pins to be credited to a player following a legal delivery shall include:

1. Pins knocked down or off the pin deck by the ball or another pin.
2. Pins knocked down or off the pin deck by a pin rebounding from a side partition or rear cushion.
3. Pins knocked down or off the pin deck by a pin rebounding from the sweep bar when it is at rest on the pin deck before sweeping dead wood from the pin deck.
4. Pins that lean and touch the kickback or side partition.

All such pins are termed dead wood and must be removed before the next delivery. No pins may be conceded and only pins actually knocked down or moved entirely off the playing surface of the lane because of a legal delivery may be counted.

#### **Illegal Pin Fall**

**Rule 6b\*.** When any of the following occur the delivery counts but the resulting pinfall does not:

1. A ball leaves the lane before reaching the pins.
2. A ball rebounds from the rear cushion.
3. A pin rebounds after coming in contact with the body, arms or legs of a human pinsetter.
4. A pin is touched by mechanical pin setting equipment.
5. Any pin knocked down when dead wood is being removed.
6. Any pin knocked down by a human pinsetter.
7. The player commits a foul.
8. A delivery is made with dead wood on the lane or in the gutter and the ball contacts such dead wood before leaving the lane surface.

If illegal pinfall occurs and the player is entitled to additional deliveries in the frame, the pin(s) illegally knocked down must be re-spotted where they originally stood before delivery of the ball.

**Pins - Improperly Set**

**Rule 7a\*.** It is each player's responsibility to determine if a setup is correct. The player shall insist that any pin(s) incorrectly set be re-spotted before delivering the ball, otherwise the setup is deemed acceptable.

When bowling at a full setup or to make a spare, if it is discovered immediately after the delivery that one or more pins are set improperly, but not missing, the delivery and resulting pinfall count.

No change can be made in the position of any pins left standing after a delivery, unless:

1. The pinsetter moved or misplaced any pin after the first delivery; or
2. Any standing pin(s) is/are outside the range of the sweep bar.

Any such pin(s) will be respotted where it/they originally stood before the delivery.

**Pins - Rebounding**

**Rule 7b\*.** Pins that rebound and stand on the lane must be counted as standing pins.

**Pins - Replacement**

**Rule 7c\*.** Should a pin be broken or otherwise badly damaged during the game, it shall be replaced at once by another as nearly uniform in weight and condition with the set in use. The league or tournament officials shall determine whether pins shall be replaced. A broken pin does not change the score made by the bowler. The pins knocked down are counted, after which the broken pin is replaced.

**Dead Ball**

**Rule 8\*.** When a dead ball is called, the delivery does not count and the correct pins must be re-spotted. The player is allowed to re-bowl that delivery.

A ball shall be declared dead if any of the following occur:

- (a) After a delivery, attention is immediately called to the fact that one or more pins were missing from the setup.
- (b) A human pinsetter interferes with any standing pin before the ball reaches the pins.
- (c) A human pinsetter removes or interferes with any downed pin before it stops rolling.
- (d) A player bowls on the wrong lane or out of turn. Or one player from each team on the pair of lanes bowls on the wrong lane.
- (e) A player is interfered with by the pinsetter, another player, spectator, or moving object as the ball is being delivered and before delivery is completed. In such case, the player has the option to accept the resulting pinfall or have a dead ball called.
- (f) Any pin is moved or knocked down as a player delivers the ball but before the ball reaches the pins.
- (g) A delivered ball comes in contact with a foreign obstacle.

**Bowling on Wrong Lane**

**Rule 9\*.** In normal league or tournament play, a dead ball shall be called and the player or players required to re-bowl on the correct lane when:

- (a) One player bowls on the wrong lane.
- (b) One player from each team on the pair of lanes bowls on the wrong lane.
  1. If more than one player on the same team bowls on the wrong lane in turn, all deliveries stand as bowled. Upon discovery, the bowlers shall complete subsequent frames on the correct lanes.
  2. If a player bowls on the wrong lane in a singles tournament where a change of lanes is made, a tournament may be rule require the delivery to stand and the player to finish the frame on the incorrect lane when a strike is not recorded. When a strike is made, a dead ball shall be called and the player required to re-bowl on the correct lane.
  3. In singles match play competition, where a player normally bowls two frames each time it is the player's turn to bowl, and the player bowls on the wrong lanes, a dead ball shall be called and the player required to re-bowl on the correct lanes, providing the error was discovered before the opposing player has made a delivery. Otherwise, the score stands as bowled, with all subsequent frames in the game bowled on the correct lanes.

**Provisional Ball**

**Rule 10\*.** A provisional ball or frame shall be bowled when a protest involving a foul, legal pinfall or a dead ball is made and cannot be resolved by the two team captains or a tournament official.

The following procedures apply when a dispute occurs:

- (a) For the first ball of any frame, or after the second ball in the tenth frame if the first ball was a strike:
  1. Foul: The player shall complete the frame and then bowl one provisional ball at a full setup of pins.

2. Illegal Pin fall: The player shall complete the frame and then bowl one provisional ball at the same setup, which would have remained standing, had the disputed pin(s) not have fallen.
  3. Dead Ball: The player shall complete the frame and then bowl a complete provisional frame.
- (b) On a spare attempt or the third ball of the tenth frame:
1. Foul and Illegal Pin fall: No provisional ball is necessary.
  2. Dead Ball: A provisional ball shall be bowled at the same setup, which was standing when the disputed ball was bowled.

The score sheet and a record of both scores for the frame that the provisional delivery was made shall be kept. The protest must be referred to the league board of directors or tournament managing committee for a decision. If they are unable to make a decision, the local association or CTF can be asked for a decision on submission of the facts relating to the protest.

**Forfeit - Delay of Game**

**Rule 11\*.** No unreasonable delay in the progress of any game is permitted. If a player or team in a league or tournament refuses to proceed with a game after being directed to do so by a league or tournament official, the game or series shall be declared forfeited.

**Approaches Must Not Be Defaced**

**Rule 12\*.** The application of any foreign substance on any part of the approach that detracts from the possibility of other players having normal conditions is prohibited. This includes, but is not limited to, such substances as talcum powder, pumice and resin on shoes; also soft rubber soles or heels that rub off on the approach.

**Parental Consent**

**Rule 13\*.** Unmarried grade and high school students under the age of 18 must have written consent of a parent or guardian before participating in any CTF league or tournament where merchandise valued over \$500, or any cash and/or bonds are offered.

Such consent must be on file with the league or tournament secretary at least one week before participation, unless the student is accompanied by a parent or guardian. In that case, the consent form may be filed prior to the start of bowling. Failure to file the consent form will cause the player to be ineligible and subject games bowled to forfeiture or disqualification.

The consent shall be given in the following form:

<b>Parental Consent Form</b>	
<p>I, _____, am the parent or legal guardian of _____, an unmarried grade or high school student under the age of 18. I understand that by signing this form I am authorizing him/her to bowl, substitute, or pace in CTF sanctioned competition.</p> <p>By signing this form, I verify that I have read and reviewed the CTF rules regarding youth eligibility.</p> <p>I agree and understand that when my child competes in CTF competition where merchandise valued over \$500 or any cash and/or bonds are awarded to any participant, my child is able to maintain his/her youth eligibility by registering and competing in a CTF-sanctioned youth league and maintaining a minimum of two-thirds attendance in that league's schedule, otherwise his/her CTF youth eligibility may be in jeopardy. I am aware that rejection of any prizes does not prevent the possibility of losing his/her youth eligibility.</p> <p>I recognize that by bowling, substitution or pacing in competition where merchandise valued over \$500, or where any cash and/or bonds are awarded to any participant, his/her amateur status may be jeopardized. I understand that to ensure compliance with high school and collegiate rules, I should check with a compliance officer and/or academic counselor at his/her school.</p> <p>I also understand that by bowling in such competition (where any amount of cash/bonds or merchandise are awarded), he/she may not be eligible to bowl in any USBC sanctioned youth events, any Division I or II Universities or Colleges in the United States and any enhanced/enriched Canadian University or College programs.</p> <p>This form must be submitted to the league secretary or tournament manager prior to participation, unless the youth is accompanied by his/her parent or guardian. This form must be submitted to EACH league or tournament the youth enters.</p>	
Parental Signature: _____	Date: _____

**Supplemental Fees**

**Rule 14.** No CTF registered participant shall participate or be involved in the operation of a scheme or arrangement requiring a supplemental fee of any type or character for the purpose of having any part or all of a player's score in CTF league or tournament play qualify for a prize where competing entrants bowl in different bowling centres, except as follows:

Scores bowled in CTF league play may be used to determine prize winners in a supplementary contest when the following conditions are observed:



- (a) A minimum of two-thirds of the gross collected as entry fees must be donated to a recognized charitable organization.
- (b) Entry is made available to all bowlers in a single local association and its metropolitan area.
- (c) The maximum entry fee shall not exceed \$2 per entry.
- (d) Operating costs shall not exceed 10% of entry fee.

Penalty: Registration may be suspended or denied to anyone who is a participant or involved in a violation of this rule.

**Gambling**

**Rule 15.** A CTF registered participant, while bowling in CTF competition, shall not participate or be involved in the operation of any gambling scheme which is in violation of any applicable law, where all or part of a score bowled in CTF play determines the winner.

Contests or schemes that threaten the integrity of the game and/or entice a player to bowl beneath their ability are strictly prohibited. Registration may be suspended or denied to anyone who is a participant or involved in the violation of this rule.

*NOTE: Programs in leagues/tournaments where the participating bowlers pay a fee, optional or otherwise, and receive prizes for high game and/or series, with or without handicap, do not violate the rule because these involve merit pinfall based solely on the skill of the participant.*

**Registered Participant Responsibility**

Rule 16a\*. An individual bowling in CTF leagues and tournaments is responsible for, but not limited to:

- 1. Ensuring they have the correct CTF registration to participate.
- 2. Abiding by CTF rules.
- 3. Abiding by league or tournament rules.
- 4. Ensuring their average is correct, prior to participation.
- 5. Reporting any tournament average adjustment/erate in accordance with Rule 319c.
- 6. Reporting prize winnings as stated in the tournament rules and/or Rule 319d.
- 7. Using a national average erate.

*NOTE: Average adjustment/erate is the average a tournament manager may give a bowler to use in their tournament. This average must be reported to any future tournaments, for all handicapped or classified competition, unless the tournament rules state otherwise. National average erate is issued. The bowler must report and use the rerated average or established higher average, for all handicapped or classified competition.*

Penalty: Forfeiture of games in which the player was used and all found to be involved are subject to suspension.

**Suspended Bowler Ineligible**

**Rule 16b\*.** A suspended bowler or a bowler who has been denied CTF registration is ineligible to bowl, pace or hold office in any CTF league or tournament until reinstated. The CTF will also recognize as being suspended from CTF competition any bowler while under suspension from competition by the United States Bowling Congress.

Penalty: When a team knowingly uses a suspended bowler, it shall forfeit all games in which the suspended player was used and all involved are subject to suspension.

**Unfair Tactics**

**Rule 17a.** An individual can be charged with attempting to gain an unfair advantage in league or tournament play for the following reasons:

- 1. Directly or indirectly tampering with lanes, pins or bowling balls so they no longer meet CTF specifications.
- 2. Misrepresenting an average to gain a greater handicap, or qualify for a lower classification in an event.
- 3. Establishing an average below the player's ability to gain an unfair advantage in handicap or classified competition.

Penalty: Loss of games, prize winnings (or [Scholarships – CTF Youth](#)) and subject to suspension from or denial of CTF registration.

**Rule 17b.** An individual can also be charged with the following violations:

- 1. Engaging in improper tactics or conduct in connection with the game of bowling, including, but not limited to, physical and verbal abuse toward other persons.

2. Failing to distribute prize money to team members consistent with verbal or written agreements.
  3. Failing to pay fees due for participation in a CTF league or tournament.
  4. Misusing any funds held in trust by an officer of a CTF league, an adult supervisor or coach of a CTF Youth league, or a board member of a certified CTF local or provincial association.
- Penalty: CTF registration may be suspended or denied to anyone who is involved in a violation of this rule.

**CTF Youth - Rule 17c.** Conduct derogatory to the best interest of youth bowling, including but not limited to, the following while competing in league or tournament play:

- (a) Playing coin-operated amusement devices.
- (b) Using tobacco products or alcoholic beverages.
- (c) Using foul language or gestures.
- (d) Wearing clothing depicting foul language or gestures.

Penalty: Limited removal (see Rule 801), disqualification and/or CTF registration may be suspended or denied.

#### **Bowling Ball - Altering Surface**

**Rule 18\*.** Altering the surface of a bowling ball by the use of abrasives while bowling in CTF competition is prohibited. All bowling balls so altered must be removed from the competition. (See Chapter VI, CTF Equipment Specifications on Bowling Ball - Weight, Size, Markings and Holes, for additional information.)

*NOTE: If it is shown the bowler had prior knowledge their actions were in violation of Rule 18, the game(s) in which the violation occurred is subject to forfeiture. In addition, the bowler is subject to dismissal from the league and suspension of CTF registration.*  
*“Competition” is defined as the remainder of the current game and remaining game(s) in the series being bowled unless otherwise defined in league or tournament rules. The use of approved cleaning agents such as isopropyl (rubbing) alcohol and polishing machines is permissible.*

#### **CTF Youth Eligibility**

##### **CTF Youth Division**

**Rule 19.** No current rule.

##### **CTF Youth Special Eligibility Rule**

**Rule 20\*.** No current rule.

##### **CTF Youth Introductory Registration**

**Rule 21\*.** A CTF Youth Introductory Registration may be issued at no charge to new bowlers joining a CTF Youth introductory league. This registration is valid for 30 days only in introductory league play. After that time, bowlers must apply for a CTF Youth registration. Introductory registered participants must have the date their registration expires written on their registration card.

### Chapter III CTF Awards

#### Eligibility

**Rule 50.** CTF will issue awards listed in this chapter for scores and special accomplishments bowled by CTF registered participants taking part in CTF leagues and tournaments. **CTF Youth Achievement Awards will be issued for accomplishments during youth league or tournament play. CTF Adult Achievement Awards will be issued for accomplishments during adult league or tournament play.**

To qualify for recognition all provisions of the CTF Bylaws, specifications and rules must have been complied with at the time the score was bowled. (See Rule 100a and 300b). Scores are determined on a scratch basis.

*NOTE: Unopposed prebowled or postbowled scores are not recognized for CTF Honour Score awards.*

*NOTE: In this rule, "unopposed" means a person or a team who prebowled or postbowled by themselves, without his/her/their regularly scheduled opponent(s).*

CTF Youth: To qualify for CTF awards, all CTF Bylaws, rules and specifications must be complied with at the time the score was bowled. A suspended bowler will be eligible for any award won on merit prior to suspension. Individuals using a CTF Youth Introductory Registration Card in an introductory league program (see Rule 21) may apply for CTF Youth awards qualified for during such activity upon application for CTF Youth registration and payment of full fees within the same season.

#### Individual Special Achievement Awards

Rule 51. A registered participant is eligible for one award in each of the following categories during a CTF fiscal year (August 1-July 31):

1. Single game score of 300\*;
2. Single game score of 299\*;
3. Single game score of 298\*;
4. Eleven (11) strikes in a row, starting in frame one, when the score is 297 or less\*;
5. Eleven (11) strikes in a row, starting in frame two\*;
6. Single game score 100 pins over game average; (To qualify, see Rule 55c.)
7. Single game score over 200, if average is 140 or less; (To qualify, see Rule 55c.) †
8. Single game score over 225, if average is 160 or less; (To qualify, see Rule 55c.) †
9. Single game score over 250, if average is 180 or less; (To qualify, see Rule 55c.) †
10. Three game series 125 pins over series average; (To qualify, see Rule 55c.)
11. Three game series totaling 400 to 499, if average is 115 or less; (To qualify, see Rule 55c.) †
12. Three game series totaling 500 to 599, if average is 150 or less; (To qualify, see Rule 55c.) †
13. Three game series totaling 600 to 699, if average is 170 or less; (To qualify, see Rule 55c.) †
14. Three game series totaling 700 to 749, if average is 199 or less;
15. Three game series totaling 750 to 799;
16. Three game series totaling 800 to 899\*;
17. Three game series totaling 900\*;
18. Conversion of the 7-10 split.
19. Conversion of the 4-6-7-10 split.
20. All Spare game;
21. Dutch 200 game;
22. Triplicate (three consecutive games of the same score in a series);
23. Clean Game, if average is 170 or less; and
24. Clean Series.
25. Single game score 50 pins over game average, if average is 120 or less; (To qualify see Rule 55c) \*\*
26. Single game score over 145, if average is 100 or less; (To qualify see Rule 55c) \*\*
27. Single game score over 180, if average is 140 or less; (To qualify see Rule 55c) \*\*
28. Three game series totaling 450 or more, if average is 120 or less; (To qualify see Rule 55c) \*\*
29. Three game series totaling 550 or more, if average is 145 or less;

\* indicates an Honour Score Award

\*\* indicates a seniors' award only (senior registered participant must be 50 years or older)

† Where a single game or series qualifies for more than one average-based award listed above, only the highest eligible achievement will be awarded. If the individual already has received that award

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during the season, then the next-highest eligible achievement that the bowler has not already received during the season will be awarded.

Where a choice of awards is available in any category the registered participant is entitled to a choice of an award for the first score recorded. Any additional score in the same category that fiscal year will be officially recognized by CTF, but will not qualify for an award.

**CTF Youth:**

A registered participant shall be recognized for accomplishments in each of the following categories during each season (August 1-July 31):

1. Single game score of 300\*;
2. Single game score of 299\*;
3. Single game score of 298\*;
4. Eleven (11) strikes in a row, when the score is 297 or less\*;
5. Eleven (11) strikes in a row, starting in frame two\*;
6. Three game series totaling 700-799\*;
7. Three games series totaling 800-899\*;
8. Three games series totaling 900\*;
9. Conversion of the 7-10 split;
10. Conversion of the 4-6-7-10 split;
11. All spare game;
12. Dutch 200 game;
13. Three consecutive games of the same score in a series;
14. Single game score 100 pins over game average;
15. Three game series 125 pins over series average
16. High game;
17. High series;
18. Clean Game , if average is 170 or less;
19. Clean Series.

\* indicates an honour score award

A registered participant may earn game and series awards as follows: †

AMENDED

Average Classification If a bowler's average is up to and including:	Game	Series His or her first qualifying award will be:
30	50	200
50	80	200
70	100	225
90	120	275
100	<u>140</u>	325
115		375
125	160	400
140	180	450
160	200	500
170	200	550
180	220	600
200	240	650
220	260	700
	280	

† Where a single game or series qualifies for more than one average-based award listed above, only the highest eligible achievement will be awarded. If the individual already has received that award during the season, then the next-highest eligible achievement that the bowler has not already received during the season will be awarded.

Where a choice of awards is available in any category the individual is entitled to a choice of an award for the first score recorded. Any additional score in the same category that fiscal year will be officially recognized by CTF, but will not qualify for an award.

### Series Awards

**Rule 52.** When more than three, but less than six, games are bowled in a series only the first three games count for three game series awards. If six or more games are bowled in a series each succeeding set of three games, following the first three games, shall qualify as a separate series. To qualify for the three game series award, the series of games can be bowled consecutively against one or more opponents on the same scheduled date in a league or a squad in a tournament.

**CTF Youth:** In addition to the above, if two games are bowled, use the two-game series from the first session/block plus the first game of the following session/block. The first game of the next scheduled session/block is used again as the first game for the next series or triplicate award.

### Fiscal Year Awards

**Rule 53.** During each fiscal year, ending July 31, the following recognition awards will be made by CTF: To the sponsors of two, three, four, and five-man and mixed teams that bowl one of the three highest scores in the nation in each of the following classifications:

- a) Three game series total;
- b) Single team game score;

to a registered participant who bowls one of the three highest scores in a three game series.

No individual or sponsor is entitled to receive more than one fiscal year award in each category. An individual or sponsor qualifying more than once during a fiscal year will receive recognition only for the highest award in that category.

### Inspection and Reporting Procedures

**Rule 54.** When any of the following scores are bowled, 300, 299, 298 games or an 800 or better by an individual in a three game series, a Baker team game of 300 or single game and three game series team scores above the following figures:

	MEN		WOMEN		MIXED	
	Game	Series	Game	Series	Game	Series
5-player	1325	3700	1175	3425	1250	3600
4-player	1050	2900	950	2750	1000	2800
3-player	825	2250	725	2075	750	2200
2-player	550	1550	500	1350	525	1500

The following procedures apply:

- (a) The league or tournament secretary shall notify the local association manager or authorized representative within 48 hours and submit a completed high score award application within 20 days.
- (b) The association manager or authorized representative shall submit a completed high score application to CTF as soon as possible but not more than 30 days after the score was bowled.

Failure to comply with any of the foregoing shall be grounds for denial of CTF high score recognition.

If an award cannot be approved administratively, the applicant will be notified in writing, setting forth the reasons for denial. If within 15 days of receipt of the written notice the applicant files a written appeal, the claim will be submitted for final decision to the CTF High Score and Awards Review Committee.

NOTE: The above procedures are in effect until such time as a fourth decision of non-compliance occurs. At that time CTF will notify centre management, league and tournament officials that when any of the above scores are bowled, the lanes must be inspected for compliance in keeping with the procedures outlined in Section 6 of the CTF Certification chapter of the CTF Playing Rules.

### Award of Merit

**Rule 55a.** An award of merit will be issued to the bowlers in each local association who bowl the highest average, single game and three game total in CTF league or tournament play under the following conditions:

1. The average, game or series was bowled by a registered participant of the association in an establishment within the jurisdiction of the association. The average must be based on a minimum of 66 games, and the winner of the award is decided on the percentage of a full pin.
2. The final average sheet, or the average sheet as of a date set by the association, is filed with the local association manager.
3. The score was bowled between August 1 and July 31, except associations that publish an average book may adopt a specific date for determining award winners. Scores bowled after that date will be counted toward the next season's competition.
4. Duplicate awards shall be presented in case of ties.

5. Should the same registered participant bowl the highest average, single game and three game total, the bowler will receive one award appropriately engraved.
6. The single game Award of Merit will not be issued in an association when a registered participant, during the same season or within the dates set by the association, has bowled a 300, 299 or 298 that has or will be recognized by CTF.
7. No claim will be considered if submitted more than 30 days after the close of the bowling season in which the score was bowled.

#### **Special Awards**

**Rule 55b.** No rule exists

#### **Average Determination**

**Rule 55c.** When determining averages for award qualifications, the following shall apply:

1. League Play
  - (a) If 21 games or more have been bowled in the league in the current season, use the current average.
  - (b) If less than 21 games in the current season, use last season's final average for 21 games or more from the same league.
  - (c) For a new bowler in the league with less than 21 games, use last season's highest average for 21 games or more in any sanctioned league.
  - (d) A bowler who does not have an acceptable CTF average for comparison is not eligible for average-related awards
2. Tournament Play
  - (a) In handicap or classified tournaments, the average used in the tournament.
  - (b) In scratch tournaments, the bowler's current highest CTF average (minimum of 21 games).
  - (c) If no current average of 21 or more games, the highest previous season's average (minimum of 21 games).
  - (d) A bowler who does not have an acceptable CTF average for comparison is not eligible for average-related awards.

**CTF Youth:** To determine averages for award qualifications in the league's current season, use current average.

1. If less than three sessions have been bowled, use last season's final CTF average of three sessions or more, including summer leagues.
2. For a new bowler who has not bowled three sessions, use the average established after three sessions to determine eligibility for the first three sessions bowled.

#### **Procedures for Recognition**

**Rule 55d.** Awards will be provided when:

1. A completed application is submitted by the league secretary or tournament manager to the local association or CTF, and
2. It is determined that the provisions for the awards have been met.

#### **Baker 300 Game Award**

**Rule 55e.** All Baker System (see Baker System section for definitions) teams that bowl a game of 300 are eligible to receive a sponsor's award. Each team is eligible for one award during a CTF fiscal year (Aug. 1-July 31).

#### **League Awards**

*Note: For Mixed Adult Leagues, in each of the following categories, there shall be two awards – one for the Men and one for the Women. The awards may or may not be gender-specific.*

#### **Most Improved Bowler Award**

**Rule 56.** A CTF Achievement Award is issued annually to each league to provide recognition for the member who shows the greatest improvement in average in the league during its season.

Each league has the option of adopting its own rules to decide the award winner. However, in the absence of rules adopted by a league the following rules apply:

- (a) To qualify for the award, a member must bowl at least two thirds of the games scheduled during the league's current season.

(b) A bowler's increase in average is determined by comparing the bowler's final average for the current season with that bowler's final or book average of at least 21 games for the preceding season in the same league.

(c) For a new member with an established average, compare the bowler's final average for the current season with that bowler's highest final or book average, based on at least 21 games, for the preceding season.

(d) For a bowler with no average for the preceding season, compare the bowler's final average for the current season with that bowler's average for the first 21 games during the current season. In leagues bowling 30 games or less, compare the player's final average with the average of the first 12 games.

When two or more members have the same full pin increase, the winner of the award is decided based on the percentage of a full pin.

EXAMPLE: **Starting Ave.**                      **Current Season**

(Use full pins only)      # of Games    Total Pins    Final Ave.    Increase

JONES	170	90	15,810	175.666	5.666
SMITH	162	105	17,600	167.619	5.619

**High Series, High Game, High Average Awards**

**Rule 57.** The high series, high game and high average awards are furnished by CTF to each CTF league to provide recognition for the CTF registered participant who bowls the highest series during the season. The award is to be given to the bowler who is eligible, regardless of how many league awards the bowler is qualified to receive.

In order to qualify for these awards, the following provisions apply, unless otherwise provided by league rule:

(a) The CTF registered participant must have bowled at least two-thirds of the games scheduled during the league's current season as a CTF registered participant. If a substitute later becomes a regular member of the league, the games bowled by him/her as a substitute shall be included in the required number of games. However, the scores bowled as a substitute shall not qualify for this award.

(b) Actual scores are to count in scratch leagues and for leagues using the team method of handicapping.

(c) Handicap scores are to count in leagues using the individual method of handicapping.

(d) In the event of a tie, extra pins must be carried out to a fraction of a pin to determine the highest average. Each bowler's total pinfall for the season should be divided by the number of games bowled and should be carried over several decimal places. In the event a tie still exists after carrying the decimal points, the tied bowlers will receive an award.

**Senior Awards**

**Rule 58.** CTF senior league members are divided into four age brackets or classes. Unless the league/tournament rules state otherwise, prior to the start of the schedule, the age brackets or classes are:

- Class A. . . . . Age 70 or over                      Class B . . . . . Age 65 to 69
- Class C. . . . . Age 60 to 64                      Class D . . . . . Age 50 to 59

The CTF registered participant with the highest average in each class (based on a minimum number of games designated by the league) is the high average award winner. Award winners are determined in all classes that are included in a particular league. Additional awards will be provided upon request. The awards do not have class designations.)

## Chapter IV CTF League Rules

### League - Qualifications

**Rule 100a\*.** All leagues participating in the game of tenpins, must meet the following requirements:

1. Apply for sanctioning through the local association in whose jurisdiction it bowls.
2. Consist of four or more teams with the playing strength of one or more players per team as determined by league rule.
3. Bowl in accordance with a prearranged schedule.
4. Adopt rules and prize list (if any), (See Rule 103b.)
5. All players seeking CTF registration must be qualified under the bylaws of CTF, (See CTF Bylaws).
6. Provide for the designation of a team champion by the games bowled in scheduled competition.
7. Govern themselves by CTF rules. Other rules may be added, but must in no way conflict.

Three consecutive games are to be bowled by each team every time the league is scheduled to bowl, unless another number of games have been established by league rule. To be considered official in league play, all games must be bowled and conducted in strict compliance with the playing rules.

A league is temporarily sanctioned at the start of its current schedule for 30 days counting the first day of competition.

The league will be eligible for all registered participant services while temporarily sanctioned provided the lanes on which it bowls are certified and its league application and registration fees are submitted on or before the end of the grace period.

### Mixed Leagues

**Rule 100b.** A mixed league is one in which both women and men participate and identifies it as mixed. Teams may be composed of all women, all men or both women and men.

### Traveling Leagues

**Rule 100c\*.** A league scheduled to bowl in more than one bowling centre is a traveling league. In traveling leagues bowling in more than one association, the league application shall be filed through the association decided upon by majority vote of the team captains.

Players in a traveling league are required to join the association through which the league is affiliated if they have not already applied for a current season's registration through another association. Final averages shall be submitted to the association through which the league is affiliated.

A traveling league that includes international competition and bowls a portion of its schedule in certified centres as well as centres outside the jurisdiction of CTF shall be eligible to apply for sanctioning. In such leagues, all CTF general playing and league rules must apply. CTF high score award and average recognition shall be provided for scores bowled by CTF registered participants in CTF certified centres. Only players whose home lanes are within CTF jurisdiction would be required to obtain CTF registration.

### Closed Leagues

**Rule 100d.** A closed league is one in which membership is drawn exclusively from religious, fraternal, civic, employment, military or similar local organizations having a common interest. An interchange of membership is allowed within the league. All questions of eligibility shall be decided by the CTF. Bowlers from a closed CTF league bowling in other CTF leagues must hold individual CTF registrations.

### Handicap Leagues

**Rule 100e.** Handicapping is a means of placing bowlers and teams with varying degrees of skill on as equitable a basis as possible for scheduled competition. CTF league rules shall apply to all CTF handicap leagues, in addition to the following:

1. The percentage shall be 100% unless otherwise provided by league rule.
2. When the rules are adopted, each handicap league shall decide whether the individual or team method of handicapping will be used.
3. Handicap shall be figured from the average of each bowler as provided by league rule. In the absence of a league rule, handicap shall be figured on 120 until a current average has been established. Handicap shall not be limited, unless otherwise provided by league rule.
4. The combined current average of each of the players bowling on a team shall be the team average.
5. When figuring handicap or averages, fractions are to be dropped.
6. A handicap game or series shall not be capped unless provided by league rule. If a league adopts such a rule, a game or series cannot be capped below the highest possible scratch score.



**CTF Youth:** The following rules shall apply in place of items 1 to 5

- (a) The percentage shall be 100% unless otherwise provided by league rule and shall not be limited.
- (b) For the first session a bowler participates in at the start of a league season their handicap shall be figured after their current average has been established. All other sessions will be figured on their current average.

#### **Senior Leagues**

**Rule 100f.** A senior league is composed of participants who are 50 years of age or over. Senior league bowlers are eligible for all CTF awards and services, and they are also entitled to any special senior awards provided by CTF

A senior league may, by rule, allow members' spouses under the age of 50 to compete in the league, but such bowlers will not qualify for CTF senior league individual awards.

#### **Summer Leagues**

**Rule 100g.** A league that starts after March 15 and before August 1 is a summer league. Registered participants who paid their fees previously in a regular league are eligible to bowl in CTF summer leagues. If the league schedule extends beyond October 1, every member of the league must be in possession of or provide proof of payment of the current season's CTF registration fees in keeping with the provisions of Rule 101a.

#### **Modified Format Leagues**

**Rule 100h\*.** CTF may sanction league competition in which a modified game of tenpins is played.

All WTBA equipment specifications shall apply to such competition, and the rules for leagues shall apply insofar as practical. Games bowled using the modified format shall not be included in averages established in league play for entry in standard tenpin competition.

Only awards scores bowled using the standard tenpin scoring system as described in Rule 3a qualify for CTF Awards. Members are not eligible for any award based on their average.

*NOTE: For types and descriptions of modified formats, see the CTF League Officers' Manual, which is posted on [tenpincanada.com](http://tenpincanada.com).*

#### **Match Point System**

**Rule 100i.** Leagues that decide team position standings by awarding individual match points and points for team scores must follow these rules unless the league has adopted a different procedure:

1. The team scheduled on the odd lane enters its lineup first.
2. No change may be made in the order of players in the lineup during a series. A substitute must take the replaced bowler's position in the lineup. **In CTF Youth Leagues lineups may be rotated if league rules permit to allow bowlers to compete against each bowler on the other team.**
3. When bowling against an absentee or vacancy, to earn the individual points the bowler must bowl at least their average less ten (10) pins, unless the league rules have stated another number.
4. If each team has the same number of absentees and/or vacancies, the players present must be placed in opposition to each other for individual matches and the winning team credited with the points for the absentees/vacancies.

If one of two teams has an absentee or vacancy and a player on the opposing team is unable to complete the series, any game in progress shall be completed with no change in the competing team's lineup. However, the lineup of the team that lost its player must be changed if necessary, to comply with the provision of Item 4 above for any subsequent game(s) in the series.

#### **Mail-o-graphic League**

**Rule 100j.** A mail-o-graphic league is one in which scores are submitted from separate or the same competition, bowling establishment or association and is compared to qualify for prizes in one common prize list. All scores are submitted to the league secretary who enters the scores and determines team and/or individual standings. All scores used must be from sanctioned competition.

CTF will sanction such leagues provided:

1. All WTBA equipment specifications apply.
2. All rules for CTF leagues shall apply insofar as applicable.
3. Application must designate league as a mail-o-graphic league.
4. Individuals are not required to join the association through which the league is sanctioned if already a registered participant through another association.

As the scores used in mail-o-graphic competition are already recognized in the sanctioned competition in which they are actually bowled, they are not eligible for CTF national awards or average recognition.

**Youth Leagues**

**Rule 100k.** Youth leagues may not offer as prizes cash or bonds of any amount or merchandise valued at over \$500.00.

*NOTE: There are no limits on scholarship amounts or entry fees that must be paid directly to the tournament director/manager, and reimbursement of actual travel expenses into the next higher level of competition of any tournament or event. (Receipts must be provided upon request).*

**Registration Fee Payment Requirements**

**Rule 101a.** All bowlers participating in CTF leagues must complete an individual CTF registration application and pay or have paid CTF fees and the required association registration fees (national, provincial and local) in effect for the current season.

Those paying fees in another league that starts its schedule after the first night of competition in the league in which the application is being submitted shall so indicate on the individual registration application form and provide proof of payment of fees through the other league.

See General Playing Rule 13 for parental consent requirement for unmarried grade or high school students under the age of 18.

*NOTE: This rule also applies to substitute players entering a CTF league.*

**Team Player not a CTF Registered Participant**

**Rule 101b.** Any team using a player who has not satisfied CTF registration eligibility before completion of the next scheduled league session shall subject the games in which the bowler participated to forfeiture.

**CTF Youth:** Leagues shall be comprised of males and females, unless otherwise provided by league rule. Leagues are organized by age division or ability as stated in the league rules. Where the league has authorized mentally challenged members to participate, the upper age limit shall be waived for those members. CTF Youth leagues may not offer as prizes cash or bonds of any amount or merchandise valued at over \$500.00.

*NOTE: CTF Youth Leagues and tournaments may adopt rules prohibiting the promotion of alcohol and tobacco products.*

<b>SUGGESTED GUIDELINE FOR ORGANIZING LEAGUES BASED ON AGE *</b>	
<i>(As of August 1 of the current season)</i>	
<b>Divisions may be combined</b>	
Bantams .....	8 years of age and under
Preps .....	9 through 11 years of age
Juniors .....	12 through 14 years of age
Intermediate.....	15 through 17 years of age
Seniors .....	18 through 21 years of age
<b>* LEAGUES MAY ALSO BE ORGANIZED BY ABILITY.</b>	

**Adult-Youth Leagues**

**Rule 101c.** CTF Youth registered participants bowling with adults in leagues where no cash or bonds are offered, and awards to both adult and youth bowlers conform to awards permitted under the CTF Youth Eligibility Rule (Rule 100k) may also be sanctioned by CTF.

*NOTE: Any form of gambling by adult members may jeopardize CTF Youth registration, eligibility and/or amateur standing. (See Rule 100k.)*

**CTF Youth Moral Support Leagues**

**Rule 101d.**

**Scholastic League**

A Scholastic League is comprised of CTF Youth registered participants and non-registered participants that belong to a specific scholastic group. Scholastic league status will be issued provided:

1. Entry is limited to those affiliated with the organization conducting the league.
2. A group has an athletic association restriction. (When there is no restriction, then the league cannot be a scholastic league.)
3. Anyone under suspension from, or who has been refused registration in CTF, USBC, ABC, WIBC, or YABA will not be allowed to participate.

### **Fraternal League**

A Fraternal League is comprised of CTF Youth registered participants and non-registered participants who belong to a specific national youth organization. Fraternal league status will be issued provided:

1. Entry is limited to those affiliated with the organization conducting the league.
2. The national youth organization has a non-profit status.
3. Anyone under suspension from, or who has been refused registration in CTF, ABC, WIBC or YABA, will not be allowed to participate.

### **Permission**

Once permission has been granted for these leagues, the following must be forwarded to CTF National.

1. Moral Support League form, which can be obtained by contacting CTF National.
2. For Scholastic Leagues, a copy of the athletic association rules stating the restriction that their members are prohibited from being mandated to obtain other registrations.
3. For Fraternal Leagues, a copy of their non-profit approval.

CTF Youth registered participants may bowl in moral support leagues with award recognition automatically extended. Prior to participation, eligible non-registered participants may qualify for CTF Youth award recognition by purchasing a CTF Youth registration and paying the applicable CTF fees.

### **CTF Youth Scholarship Leagues**

**Rule 101e.** A league may offer scholarships as awards. The following procedures must be completed within 30 days following completion of a scholarship league schedule:

1. A record of all scholarship funds collected and deposited in a separate scholarship account requiring two (2) signatures for withdrawals and forwarded to CTF National.
2. Provide to the Local Association Manager the scholarship awards list, winners list, information on how the scholarship will be managed and the name of and how to contact the administrator.
3. Provide the winners with information in writing on how to apply for funds.

### **Officers**

**Rule 102a.** Each league shall elect the following officers:

1. President
2. Vice President
3. Secretary
4. Treasurer

A sergeant-at-arms may be elected, and only the offices of secretary and treasurer may be combined.

Two members of an immediate family cannot serve as president, treasurer or secretary/treasurer; or vice president and treasurer or secretary-treasurer of the same league or co-sign for withdrawals from a league account.

Either league members or non-league members may hold league office. When the league requires an officer to be a league member, the board of directors shall decide whether the officer will be allowed to complete the term of office if no longer a league member. All league officers must be registered participants of CTF.

Failure to perform any of the officer duties is cause for removal from office and/or suspension of CTF registration.

### **Vacancies in Office**

**Rule 102b.** A vacancy in any office shall be filled by the board of directors.

### **Duties of the President**

**Rule 102c.** The president shall perform the following duties:

1. Preside at all league meetings.
2. Enforce all rules and regulations of the league.
3. Arrange to have an account set up in a recognized banking institution in the name of the league with the signatures of at least two officers required for all withdrawals.
4. Appoint a prize committee and an auditing committee, as well as any other committees needed during the season.
5. Arrange to have the prize committee submit one or more prize lists for consideration, by the fifth week. (See Rule 117a.)

6. Personally verify the league bank balance monthly.

**NOTE:** "Verify" means the president must not only determine the amount on deposit, but also do the arithmetic necessary to determine how much should be on deposit. If the account is found to be short, the president must report the shortage immediately to bowling headquarters for possible action under the bonding insurance policy.

**Audit Committee responsibilities include, but are not limited to the following:**

**RECEIPTS:** Verify the amount and date of deposits. **DISBURSEMENTS:** Review canceled cheques and supporting documents to determine that expenditures are proper.

All cheques must bear the signatures of two authorized cosigners. Cheques should not be made out to cash. The chequebook should be reviewed to verify entries made and to reconcile the appropriate bank statements. Review the financial statement prepared by the treasurer to insure it is a fair representation of the league's finances.

#### **Duties of the Vice President**

**Rule 102d.** In the absence of the president, the vice president shall perform the duties of the president.

#### **Duties of the Secretary**

**Rule 102e.** In addition to the duties specified by the board of directors, the secretary shall:

- (1) Have every participant complete a CTF registration card application and collect appropriate registration fees.
- (2) Forward the annual registration fees with completed league application and registration card applications to the Local Association Manager within 30 days after the league begins to bowl. Registration card applications and applicable fees for additional members shall also be forwarded to the Local Association Manager within 30 days of receipt.
- (3) Keep minutes of all league meetings, handle all correspondence for the league, and notify the members or team captains of all league meetings.
- (4) Have a current standing sheet available for the members to see at each league session. The standing sheet shall also contain the averages for each member, and any scores eligible for special prizes the league awards.
- (5) Be responsible for a record of the scores bowled by all team members and substitutes, and report scores that are eligible for CTF national, provincial or local association awards. Submit a completed award application within 20 days. Notify the Local Association Manager or authorized representative within 48 hours of scores that are eligible for CTF honor score recognition.
- (6) Give each member of the board a copy of the league rules and prize list and see that the league schedule is either posted in the bowling centre or given to each team captain.
- (7) Give a copy of the final standing sheet to the league treasurer so the awards can be distributed.
- (8) Turn over to the newly elected officer all league records, such as minutes of meetings, copies of rules and prize lists, league property, etc.
- (9) At the end of the league's season (including playoffs), provide a list of individual averages to the Local Association Manager. The list must show the full names and CTF ID numbers of all bowlers who competed in the league, the number of games bowled, total pinfall and average for each bowler. The Local Association may request this list prior to the end of the league season, but they may not request it any earlier than May 31st.
- (10) On request of the local association or CTF, provide a list of names and addresses of the league officers; and the names of captains and members in the league.

**NOTE:** In leagues using a computer and/or average service, the elected secretary remains responsible for all the duties specified in Rule 102e.

#### **Duties of Treasurer**

**Rule 102f.** The treasurer shall perform the following duties:

1. Establish a bank account in the name of the league with the signatures of at least two officers needed for withdrawals.
2. Arrange to have all league funds deposited within one week of receipt.
3. Be responsible for a complete accounting of all receipts and disbursements. On the request of the president or board, furnish a current financial statement to each team captain.
4. Distribute all prizes within 21 days after the end of the league schedule unless:
5. The board has set another time for distributing prizes, or

6. CTF has authorized holding up payment pending settlement of a claim or protest affecting prize distribution.
7. When the prizes are distributed, give each team captain and/or member a detailed financial statement, showing all income received on behalf of the league and an accounting of all money disbursed. The financial statement must also show the prizes distributed and list to whom they were awarded.
8. Turn over all financial records to the newly-elected officer upon election.
9. All financial records, whether in possession of the former officer or newly-elected officer, shall be retained for at least 120 days following completion of the league schedule.

#### **Duties of Sergeant-at-Arms**

**Rule 102g.** The sergeant-at-arms shall perform such duties as may be required by the president or the board of directors.

#### **CTF Youth Officers/Duties**

**Rule 102h.** Each CTF Youth league, where a majority of the participants is comprised of youths 14 years or older, is required to hold an election of officers from the league participants prior to the start of the league schedule:

1. President - Presides at all meetings of the league and shall appoint, with assistance of the league official and/or supervisor, such committees as necessary. President also assists the league supervisor with their duties.
2. Vice president - In the absence of the president, performs the duties of that office.
3. Secretary – Keeps minutes during all meetings and assists the league official with their duties.
4. Treasurer – Assists with the financial duties of the league official as allowable by bonding requirements.

The offices of Secretary and Treasurer may be combined. This rule will be waived for high school conference leagues if it conflicts with their Provincial High School Athletic Association rules. The league participants elect the youth officers by majority vote.

***NOTE: Only youth who are old enough to enter a contract by law can be bonded.***

#### **CTF Youth League Supervision**

**Rule 102i.** The league shall be under the supervision of an adult league official/supervisor who shall operate the youth league in cooperation with the bowling centre management and a league board of directors, if applicable. (See Rule 103c.)

#### **CTF League Supervisor/Duties**

**Rule 102j.** The league supervisor is designated by the organizer of the league (bowling centre or other organizer), and is responsible to:

1. Enforce all rules and regulations of the league.
2. Set up an account with a recognized banking institution in the name of the league with at least two signatures required for withdrawals as defined by bonding requirements.
3. Co-sign for withdrawal of funds from the league's account(s).
4. Verify the account(s) monthly.
5. Grant pre-bowls and postponements, unless the authority is given to an appointed committee or the league official.

***NOTE: The league supervisor and league official cannot be immediate family members.***

#### **CTF Youth League Official/Duties**

**Rule 102k.** The league official is selected by the organizer of the league and is responsible to:

1. Have every member complete an Individual Registration Card and collect the appropriate registration fees.
2. Forward the league application, Individual Registration Cards and the appropriate registration fees within 30 days of the start of the schedule to the Local Association Manager.
3. Forward additional Individual Registration Cards and the appropriate registration fees within 30 days of receipt to the Local Association Manager.
4. Enforce all league rules and regulations.
5. File a written report of all rule violations to the local association for possible disciplinary action. (See Rule 800)
6. Keep minutes of all meetings, unless a secretary is elected.

7. Unless the league has a board of directors, work with the league supervisor to adopt rules prior to the start of the schedule. Post or provide a copy of the league rules to each team.
8. Collect all league fees.
9. Arrange to have all league funds deposited within seven (7) days of receipt.
10. Maintain a complete accounting of all receipts, disbursements and an end of the season financial statement. On request of the league supervisor and/or board, furnish a current financial statement.
11. Co-sign for withdrawal of funds from the league's account(s).
12. Keep an accurate record of all individual and team scores, and have available current averages and team standings or positions.
13. Adopt an awards list stating how awards fees collected will be disbursed within the first five weeks of league play, unless the league has a board of directors. (See Rule 121).
14. Report all scores qualified for national, provincial or local awards. Award applications must be forwarded within 10 days of the date the score is bowled, to the Local Association Manager or to CTF
15. Present all awards within 21 days of completion of the league schedule, unless CTF has authorized holding distribution pending settlement of a claim or protest affecting award distribution.
16. Keep all records of the league and turn them over to the new league official.

*NOTE: The records of the league are league property. Members, parents/guardians have the right to see the records. Official award forms or acceptable printouts should be used when applying for awards.*

#### **Board of Directors/Management**

**Rule 103a.** The board of directors shall be the governing body of the league and shall consist of the officers and team captains.

A captain may name another team member to act as the team representative at board of directors meetings. Each member of the board is entitled to one vote whether an officer of the league, a team representative or both. A majority of the members of the board constitutes a quorum for the transaction of business, unless otherwise stated in the league rules.

#### **Board of Directors/Duties**

**Rule 103b.** The board of directors shall be responsible for:

1. Making decisions on all matters arising in the league, and
2. Deciding all protests involving CTF or league rules.

The decision of the league board is final unless an appeal is made under the provisions of Rule 119.

*NOTE: When a team and/or individual is found to be ineligible under league or CTF rules, the game shall be forfeited unless there is a decision to declare the game null and void. In the latter case a decision shall also be made as to whether the game shall be re-bowled.*

#### **CTF Youth**

**Rule 103c.** Each CTF Youth league where a majority of participants is comprised of youths 14 years or older is required to have a youth board of directors comprised of the league officers, team captains or their designated representative, and the league supervisor and/or official. The board is responsible to:

1. Adopt league rules at an organizational meeting before the league begins.
2. Adopt an awards list within 5 weeks of the start of the league schedule.
3. Decide all protests involving league and CTF rules. (See Rule 119).

To conduct business, a quorum or a majority of the board must be present along with the league supervisor or official.

*NOTE: When the board of directors is comprised of league members, adults other than the league official and supervisor are considered advisors.*

#### **Team Captain's Authority**

**Rule 104a.** A team captain is a member of the league authorized to organize and enter a team in league play. The captain is the team representative and shall perform the following duties:

1. Determine the members of the roster and be responsible for the eligibility of the team and its members under the rules of the league and CTF
2. Collect CTF, national, local and provincial dues, where applicable, from each member of the team and remit such fees to the league secretary.

3. Be responsible for the conduct and attendance of the team in league play. It is within the captain's authority to permanently remove any player from the team. If requested, good and sufficient reason for the removal must be furnished to the board.
4. Enter the lineup in the computer and/or on the recap sheet before the start of each scheduled series.
5. Sign the recap score sheets and have the scores verified by the opposing captain, (See Rule 116a regarding obvious errors.)
6. Be responsible for the collection of league fees from each member of the team for remittance to the league treasurer.
7. Pay each member of the team within 15 days after receiving prize money in accordance with verbal or written agreements. The league board shall decide a dispute over prize money distribution.

#### **CTF Youth- Team Captain's Authority**

Each team elects its own captain, who is a member of the league's board of directors in a league where a majority of participants is comprised of youth, 14 years or older. The captain collects bowling fees and gives them to the league official, unless the league uses another method for payment of league fees. The captain signs the recap sheet verifying the accuracy of the scores.

#### **Team Franchise and Roster**

**Rule 104b.** A team franchise (team spot) in the league shall be held by the team captain as long as the captain is acceptable to the majority of the league board of directors. A franchise cannot be recalled during the season without sufficient cause.

The rosters of all teams shall automatically disband at the end of the season and the league secretary must be notified of the captain's intention to retain the franchise on or before a date set by the league. Failure to do so will result in the franchise returning to the control of the board of directors.

#### **Legal Lineup**

**Rule 105a.** A legal lineup in league play is:

1. Three or more eligible players in five-player team leagues.
2. Two or more eligible players in either three or four-player team leagues.
3. One eligible player in two-player team leagues.

A league may include in its rules the number of players from a team's roster who must be present to count toward a legal lineup. Substitutes count to determine a legal lineup unless otherwise provided by league rule.

A five-player team league may adopt a rule that two or more eligible players are required for a legal lineup. A three or four-player team league may adopt a rule that only one eligible player is required for a legal lineup.

#### **Absentee and Vacancy Scores**

**Rule 105b.** Leagues may adopt rules for absentee or vacancy scores and handicaps to decide league games, subject to the following:

1. Absentee or vacancy scores may be used only when a legal lineup is present.
2. Absentee or vacancy scores may not replace scores bowled by an ineligible player.
3. In a singles league, no vacancy scores shall be used. Absentee scores will not be permitted, unless otherwise provided by league rule.
4. A vacancy score is to be used when a team has an incomplete roster. The vacancy score shall be 120 (CTF Youth leagues will use the average of the lowest average bowler on the opposing team's roster) unless the league rules state another number. In handicap leagues, the handicap must be based on the vacancy score used.
5. An absentee score is to be used when a member is absent and a substitute is not obtained.

The following provisions apply unless otherwise provided by league rule:

- (a) The absentee score for each game shall be the absent member's current average less 10 pins. In handicap leagues, the handicap shall be based on the absent member's current average.
- (b) Teams with additional players on the roster shall use the absentee score of the absent player with the:
  - i) Most games bowled.
  - ii) Lowest absentee score when the absentees have the same number of games bowled.
  - iii) Next highest number of games bowled when two scores are needed.
- (c) When a team has an absent member without an established average, a score of 120 will be used. In handicap leagues, the handicap shall be based on the score of 120.

### **League Series - How Bowled**

**Rule 106a\***. Two lanes immediately adjoining each other shall be used in each game of league play. The first game of a series shall start on the lane where the team is scheduled with each succeeding game starting on the lane where the team finished its previous game. At the option of the league, each game may be bowled on a different pair of lanes, but a full game must be bowled on each pair.

### **Order of Bowling**

**Rule 106b\***. Members of competing teams shall successively and in regular order bowl one frame on one lane, and for the next frame alternate and use the other lane until five frames are bowled on each lane of the pair.

No changes can be made in the order of players after the start of a game.

When a team bowls against another team or alone, the next frame may be started prior to completion of the previous frame, unless the league rules state otherwise.

### **Interrupted Game**

**Rule 106c\***. If equipment failure on a pair of lanes would delay the progress of a series, league officers can:

1. Authorize the game and series to be completed on another pair of certified lanes; or
2. Authorize the game and/or series to be bowled on one lane when another pair of certified lanes is not available. However, when the original pair or another pair of certified lanes becomes available, the team(s) may resume play on a pair of lanes.

An interrupted game and series shall be resumed from the point of interruption.

When authorized, the requirements of Rules 106a and 106b do not apply.

*NOTE: Scores bowled while using one lane shall qualify for CTF award recognition.*

### **Tardy Players**

**Rule 106d\***. Unless otherwise provided by league rule, a player who arrives late may be permitted to bowl after a game has started under these conditions:

1. The player shall begin play with the score to count beginning with the frame then being bowled by the team.
2. The player shall receive one-tenth of the absentee score for each frame not bowled.
3. Partial games shall not be used in determining a bowler's average unless league rules require the secretary to maintain averages based on the actual frames bowled by each player.

### **Bowling Out**

**Rule 106e.** A bowler may finish any one game of a series before teammates or opponents, unless league rules do not permit bowling out except in cases of an emergency or being prearranged based on a good cause.

*NOTE: A player bowling out should do so while the others continue to bowl. The player should bowl on each lane immediately after the previous bowler completes the frame, so that the progress of the game is not delayed.*

### **Competition Limited to One Team**

**Rule 107a\***. Under no conditions may a player bowl on more than one team in the same scheduled game. In addition, a player may not compete on more than one team in the same league for each of the regularly scheduled games in a series, unless otherwise provided by league rule.

*NOTE: Once a player records scores, whether pre-bowled, post bowled or at the regularly scheduled time, the player's eligibility for that series has been exhausted. The posted scores must be utilized in figuring team and individual standings, unless declared null and void by the league's board of directors.*

### **Transferring between Teams**

**Rule 107b.** A bowler listed on a team's roster and whose scores have counted, may transfer to another team in the league during the season provided two-thirds (2/3) of the league's team captains agree to the transfer.

This provision does not apply to CTF closed leagues, or to any league that adopts its own rule to govern transfers.



### Substitutes and/or Replacements

**Rule 107c\***. A substitute is a bowler who replaces another who is scheduled to participate in a CTF league, or bowls for a team with an incomplete roster. Scores bowled by a substitute shall count for the games bowled. A substitute must be a CTF registered participant, a provincial and a local association, where required.

The following shall apply to substitutes and/or replacements:

1. A substitute may bowl with any team in the league, but may not compete on more than one team in the same league for any regularly scheduled games each week, unless otherwise provided by league rule. (See Rule 107a.)
2. The average of a substitute shall be kept. Should a substitute later be added to a team's roster, her/his average shall be continued.
3. Scores bowled through the efforts of more than one individual player shall not qualify for league, CTF individual awards. (See Rule 118b for average information.)
4. In mixed leagues, a substitute or replacement may be of either gender, unless otherwise provided by league rules.
5. A player removed from a game cannot return to bowl in the same game.
6. Substitutes are not required to pay league fees, unless otherwise provided by league rule.
7. Substitutes are not entitled to attend league meetings.
8. When a substitution is made during a game, as provided in Item 10, the game score counts only for team score, unless otherwise provided by league rule.
9. A team must be allowed to add a replacement when its roster is less than the playing strength of the league.
10. A captain may replace any player at any time during a game with another eligible player, unless the league adopted a rule denying this privilege.
11. A team using a substitute is eligible for all high team prizes.
12. In CTF Youth Leagues any CTF Youth registered participant not scheduled to bowl with their own team may substitute on any other team in the league. In addition substitutes present and not needed on a team may bowl for average and CTF Youth awards.

*NOTE: When a substitution is made during a game in a handicap league, each player receives 1/10 of her/his single game handicap for each frame bowled. For example, an original player with a single game handicap of 19 pins completes six frames and a substitute with a single game handicap of 22 pins completes the remaining four frames:*

*Original player 1/10 of 19 = 1.9 pins x 6 frames = 11.4 or 11 pins.*

*Substitute player 1/10 of 22 = 2.2 pins x 4 frames = 8.8 pins or 8 pins.*

*The fraction is dropped from each individual's handicap not from each frame.*

*In leagues using the team method of handicapping, the same procedure is used. Determine the team handicap with the original player and with the substitute in the lineup. Then apply the handicap based on the number of frames completed by each player.*

### Pacers

**Rule 107d\***. A pacer is a bowler who fills in to balance the rotation of the teams, but whose scores do not count. Scores bowled as a pacer shall not be included in the average records. Pacers are allowed unless otherwise provided by league rule. If a pacer is a CTF registered participant, they shall be eligible for all CTF individual awards.

### Failure to Complete Game

**Rule 108a.** When a player is unable to complete a game because of disability, injury or emergency, and another eligible player is not available, the team shall count the actual score for the frames bowled plus one-tenth of the league's absentee score for each remaining frame in the game. (See Rule 118b for average information.) A player who leaves a game cannot return to bowl in the same game.

*NOTE: For computing score: Take actual score for frames bowled; credit 10 pins for a strike or spare in last frame bowled. Add 1/10 of league's absentee score for each of the remaining frames. For example, if absentee score is bowler's average less 10: Absentee score, 145; 1/10 of 145 = 14.5 X 3 frames = 43.5. Drop fraction and add 43 to actual score for 7 frames bowled. The fraction is dropped after the total amount is figured, and not from each frame.*

### **Failure to Complete Game Without Cause**

**108b.** When a player does not complete a game for reasons other than disability, injury or emergency, the player's team shall count zero for each remaining frame in the game. (See Rule 118b for average information.)

If there is any doubt of a player's reason for not being able to continue a game, the league board of directors shall decide. A player who leaves a game cannot return to bowl in the same game.

### **Missed Frames**

**Rule 108c.** A player who starts a game and then misses frames due to an emergency may return to bowl before completion of the same game and make up the frames missed, unless the league rules:

1. Require a player to enter the game at the frame being bowled by the team.
2. Do not allow a player to return to bowl.

Rule 108a must be applied for missed frames that are not made up in the same game.

### **Forfeit - Lack of Legal Lineup**

**Rule 109a.** When less than a minimum legal lineup is present to complete the first frame of any game of a series, the game shall be forfeited unless a league has a rule to allow the required number of players for a minimum legal lineup to enter the game by a designated frame. A frame shall be considered completed when all bowlers present on each team have made their last deliveries in that frame.

### **Forfeit - Failure to Appear**

**Rule 109b.** When one of two teams scheduled against each other fails to present a minimum legal lineup and postponement was not requested, the game(s) are forfeited unless there was an emergency that could not be controlled by the team. The postponement committee or board of directors shall decide whether an emergency existed and, if so, the match shall be rescheduled under the postponement rules. Decisions made by the postponement committee can be appealed to the league's board of directors.

### **Forfeit - Lack of Legal Lineup on Both Teams**

**Rule 109c.** If two teams scheduled to bowl each other do not have legal lineups and were not granted a postponement, both teams shall forfeit these games unless an emergency existed or the board directs that the match be re-bowled.

### **Forfeit - League Fee Arrearages**

**Rule 109d.** A league can adopt a rule to declare games forfeited if participants in a team's lineup are not current in league fee payments.

A league that does not adopt a rule is responsible for any loss incurred by such arrearages.

*NOTE: A team cannot be required to forfeit if fees are not paid for an absent member or a vacancy.*

### **Forfeit - Procedure for Bowling**

**Rule 109e\*.** When a team is bowling in a known forfeit situation, the following procedures shall apply:

1. The forfeiting team is not to receive any point(s).
2. To earn the point(s), an individual must bowl at least their average less ten (10) pins, and/or teams must bowl at least the team average less ten (10) pins per player unless the league rules have stated another number. Points not won by the individual and/or team for failing to bowl the prescribed score should be recorded on the standing sheet as "unearned" points.
3. Players on the forfeiting team who are present may bowl, but the scores shall not be included in the team's total pins.

Scores bowled in accordance with this procedure shall be counted toward averages and qualify for league prizes unless the league rules state otherwise. In addition, such scores shall qualify for CTF awards.

*NOTE: When leagues include series totals in points won and a team forfeits one or more games in a series, that team shall receive a zero for the games it forfeits in deciding the winner of the series point. When a league determines position standings on a percentage basis, the percentage is calculated by dividing the number of points available to the team. (The total number of points available includes points won, lost and unearned through forfeit situations.)*

### **Forfeit - Refusal to Bowl**

**Rule 109f.** A team that refuses to bowl with less than a full lineup forfeits any games it declines to bowl.

### **Pre-bowl - Postponements**

**Rule 110a.** Games must be bowled as scheduled, unless a request is made and approval is granted.

### **Types of Pre-bowl - Postponements**

**Rule 110b.** Types of pre-bowling and postponing:

1. Bowling in direct opposition.
2. Team unopposed bowling - permitted, unless the league adopts a rule prohibiting this type of competition.
3. Individual unopposed bowling - prohibited, unless the league adopts a rule permitting this type of competition.

### **Reason for Pre-bowl - Postponements**

**Rule 110c.** A league cannot adopt a rule that would have the effect of not permitting any pre-bowling/postponements. The league must grant a pre-bowl/postponement when the team is unable to field a legal lineup for the following reasons:

1. Some of its bowlers are participating in the CTF Championships, provincial or local association tournament or attending an annual meeting.
2. There is sufficient cause.
3. An emergency situation.

### **Request for Pre-bowl - Postponements**

**Rule 110d.** A request for pre-bowling or a postponement must be made at least 48 hours before the scheduled time, except for emergencies.

### **Granting of Pre-bowl - Postponements**

**Rule 110e.** The pre-bowl/postponement committee or executive (CTF Youth - League supervisor, unless authority is granted to an appointed committee or the league official) shall review requests and make a decision. Decisions made may be appealed to the board of directors under the provisions of Rule 119. (See Rule 119 for further appeal procedures.)

### **Procedure for Pre-bowl - Postponements**

**Rule 110f.** Following is the procedure to be used for pre or post bowling:

1. When teams are bowling in direct opposition, the captains of the teams involved shall agree to a date for bowling the pre-bowl/postponed match. If within one week from the date originally scheduled, the captains cannot agree on a date, the league secretary shall set a date and notify both team captains of the date and time. This notification is to be given at least three days prior to the date.
2. The league secretary or designated representative shall notify the bowling centre of the change in schedule and arrange to have a pair of lanes available.
3. Games must be bowled under the same regulations and rules governing league play.
4. Handicap is figured as of the date/time the games are bowled for. All games bowled prior to the pre-bowled or postponed match shall be included in determining handicap.
5. Games can be made up on any certified pair of lanes.
6. Scores qualify for league awards, unless otherwise provided by league rule.
7. Scores qualify for CTF awards; however, unopposed prebowled or postbowled scores are not eligible for CTF Honour Score awards, as set out in CTF Rule 50.

### **Time Limit for Bowling Pre-bowl - Postponed Games**

**Rule 110g.** Pre-bowled/postponed games must be bowled as follows:

1. Prior to the date of scheduled competition for final team standings for the season or each segment of a split season; or,
2. Within seven days when the postponement is granted for the last day of a segment (split season leagues); or,
3. Within seven days when the postponement is granted for the last day of the schedule.

When individual and/or team unopposed bowling is allowed the above items apply, unless otherwise provided by league rule.

The foregoing does not apply when a protest or appeal is pending finalization under Rule 119.

**Rule 111.** No present rule.

### **Tie Game**

**Rule 112.** When a tie occurs, each of the teams shall be credited with one-half the value of the point(s) normally awarded. There shall be no playoff of such ties.

### **Playoffs**

**Rule 113a.** A playoff is necessary under the following conditions:

1. To determine the champion when a tie exists for first place at the end of the league schedule;
2. To determine a champion when the league bowls a split season;
3. To determine first place when a tie occurs in any segment of a split season;
4. When the league decides to break a tie for any other position.

A league may establish special playoff rules but under no conditions may the playoff consist of less than one game.

In the absence of a league rule, the playoff shall consist of the same number of games and be conducted under the same conditions and rules governing league play during the regular season.

When more than two teams are involved in a playoff, total pins from the playoff shall decide the winner unless otherwise provided in the league rules.

If a tie still exists at the end of the playoff, each team will bowl an additional frame. This frame to be bowled by each team on the lane where it bowled the final frame of the last game and it shall be scored like a tenth frame. If the tie is still unbroken, the teams involved will alternate lanes for each additional complete frame needed to break the tie.

**Playoff games count toward individual averages.**

Playoff games do not count for special league prizes unless otherwise provided by the league rules.

When a playoff is necessary, the league secretary shall arrange to have lanes available.

*NOTE: Leagues may not adopt rules to allow total pins for the season or team average to break position standing ties at the conclusion of the season, or at the end of any segment of a split season schedule. When an extra frame must be bowled, one-tenth of the handicap for one game shall be given for the extra frame.*

**Special Contests**

**Rule 113b.** A special contest is competition scheduled by the league where the scores do not count towards regular league standings; such as a tournament. Participation must be limited to league members or substitutes and all must be allowed to compete.

When a league conducts special contests for its own members, and such contests comply with the rules that govern CTF league or tournament play, CTF award eligibility and high score recognition will be extended automatically. This also applies to playoffs between the champions of divisions in a league made up of two or more divisions that bowl separate schedules.

**Withdrawals/Resignations**

**Rule 114a.** If a team or individual must withdraw from a league during the season, two weeks' notice must be given along with sufficient cause for resigning. The resigning member(s) must pay league fees for two weeks if the vacancy is not filled within that period.

1. A team shall give notice to the league secretary.
  2. A member resigning from a team shall give notice to the captain and the league secretary.
- If proper notice and sufficient cause is not given, all franchise, prize and any other money for which the team or individual may have been eligible will be forfeited, unless the league board determines otherwise. In addition, the member(s) shall be subject to suspension of CTF registration.

A bowler who has resigned may become a member of any team in the same league later that season provided the written consent of two-thirds of the team captains is obtained. The average of any bowler permitted to return to the league shall be continued.

**Replacements**

**Rule 114b.** When a team is replaced, the new team shall assume the position standings of the replaced team, unless the league ruled otherwise. A new team must be advised of the financial status of the team or individual they replaced.

**Uneven Number of Teams/Bye**

**Rule 114c.** When a league starts the season with an uneven number of teams or a team is dismissed or withdraws and is not replaced, the team scheduled against the nonexistent team cannot be credited with the points by forfeit.

The teams and/or individuals scheduled against the nonexistent team must earn the points for the games, unless the league board of directors, by majority vote, decides to use the bye or draw system.

**TO EARN THE POINTS:** An individual must bowl at least her/his average less ten (10) pins and/or teams must bowl at least the team average less ten (10) pins per player, unless the league board states another number.

Points not won by the team for failing to bowl the prescribed score should be recorded on the standing sheet as "unearned" points.

**BYE SYSTEM:** If the league board decides to use the bye system, position standings shall be determined on a percentage basis.

**DRAW SYSTEM:** If the league board decides to use the draw system, teams bowling the vacant team will draw a team or be scheduled against another team from the league to earn points. The scores bowled will be used as if bowling in direct competition with the drawn/scheduled team.

In all cases, the games bowled by the team that withdrew or was dismissed must stand. If a question arises on when the team withdrew, the league board shall determine when the bye takes effect.

#### **Dismissal - League Officer or Player**

**Rule 115a.** A player may be dismissed from the league or an officer removed from league office only for any of the following reasons:

1. Conduct derogatory to the best interest of the league.
2. Any deliberate action that can be proven to be detrimental to the best interest of the team.
3. Violation of any CTF or league rule.

A player who continues to pay the league fees cannot be dismissed or replaced because of absence from league play unless one of the foregoing reasons is applicable.

If a league member files a written charge asking for removal of a league officer or dismissal of a player, these procedures must be followed:

- (a) Within one week after receipt of the written complaint, the league president should schedule a meeting of the league board of directors, and members of the board shall be notified. The meeting should be held at the earliest possible date.
- (b) Written notice and a copy of the complaint shall be provided to the individual(s) charged. Such notice should be sent by first class mail or be hand delivered, and shall notify the individual of the date, time and place of the meeting, as well as their right to attend and offer a defense.
- (c) A roster shall be prepared listing those present and absent. A quorum of the board of directors must be present at the meeting.
- (d) Minutes of the meeting and all documents and material relating to the charges must be maintained.
- (e) A two-thirds vote of board members present and voting shall be required for dismissal and/or removal from office.
- (f) The individual(s) involved shall be notified in writing of the board's decision and of the right to appeal that decision to the respective CTF local association, or to CTF National. An appeal under this rule must be filed in accordance with Rule 119.

A player dismissed from the league forfeits all franchise, prize and any other money for which they may have been eligible, unless the league board determines otherwise.

A player dismissed from the league may rejoin the league with the written consent of two-thirds of the league board. If permitted to rejoin, the average shall be continued.

#### **Dismissal - Nonpayment of Fees and/or Improper Withdrawal**

**Rule 115b.** When a league member is accused of failing to pay league fees and/or withdrawing without sufficient cause, the league must try to resolve the matter. A complaint shall be submitted, in writing, to a league officer, and the league shall proceed as follows:

1. Within one week after receipt of the written complaint, the president should schedule a meeting of the league board of directors, and the board shall be notified. The meeting should be held at the earliest possible date.
2. Written notice and a copy of the complaint shall be provided to the member(s) charged. Such notice should be sent by first class mail to the last known address or be hand delivered, and shall notify the member of the date, time and place of the meeting, as well as their right to attend and offer a defense.
3. A roster shall be prepared listing those present and absent. A quorum of the board of directors must be present at the meeting.
4. Minutes of the meeting and all documents relating to the charges must be maintained. An accounting must be made of any arrearage, including dates and amounts, whether the accused was present or absent when the arrearage occurred, and the date of replacement. The bowler may not be charged for more than six (6) sessions.
5. A two-thirds vote of the board members present and voting shall be required to determine if the accused is guilty. If found not guilty the charges must be dismissed. If found guilty, the local association is to be furnished with a copy of Items a-e indicated below. The file should be submitted within 30 days after the league meeting.

- (a) The meeting notices.
- (b) The meeting minutes.
- (c) The league rules.
- (d) A record of the accounting developed at the meeting, and all supporting documents and materials. (See Rule 115b4.)
- (e) The vote count for the recommendation of the league board.

Upon receipt of the file, the Local Association Manager shall verify that complete information was provided and submit a copy of the file to CTF

CTF will notify the member charged that they have 30 days to either pay the money or request a hearing on the charge by submitting a written request to CTF. When a hearing is requested, CTF will direct the local association to handle the complaint in accordance with the suspension and reinstatement procedures outlined in the CTF Constitution. One or more of the league officers who attended the meeting of the league board is to appear at the local association hearing. If the member does not request a hearing, the file will be submitted to the regulatory unit for a final decision.

**CTF Youth:** If the league does not have a board of directors, the league supervisor or league official is responsible for notifying principal(s) and parent/guardian of the meeting and submitting information required within 30 days of the meeting.

### Scoring

**Rule 116a\*.** In league play, scores must be recorded on a score sheet in plain view of opposing players. Every frame bowled by each player shall be recorded. Each team shall also record the scores of each game in a scorebook kept by the team captain or someone appointed by the captain for this purpose.

The score sheet is the official record, and the team scorebooks must agree with the score sheet at the end of each game. After the scorebooks are verified and signed by the opposing team captains, these are the league's official record for the season.

Errors in scoring or calculation must be corrected by a league official immediately upon discovery. Any questionable errors in scoring or calculation shall be decided by the league board.

### Scores - Lost

**Rule 116b\*.** A league game(s) or frame(s) within a game that is irretrievably lost in the scoring process is null and void.

The game(s) or frame(s) must be re-bowled unless one of the following conditions is met:

1. Scores of any players that have been lost can be documented.
2. The team captains can completely agree on one or more scores lost.
3. The league board of directors rules the game(s) or frame(s) are not to be re-bowled.

If scores on a pair of lanes can be documented or agreed upon, the game shall be continued from the point of interruption. If some but not all of the scores can be documented or agreed upon, those bowlers whose scores cannot be substantiated, shall re-bowl the game to the point of interruption, at which time the game shall be continued in regular order.

### Prize List

**Rule 117a.** The prize committee shall submit one or more prize lists for consideration within five weeks after the start of the season. The prize list must take into consideration any rules that have been adopted to govern the eligibility of teams and individuals for prizes.

The board of directors shall approve the prize list, unless the league rules provide for its adoption by the league participants. After approval, the prize list may be changed only with the written consent of every team captain or designated representative.

### Prize Qualification

**Rule 117b. TEAM** - Team prizes shall be distributed according to verbal or written agreements. If there is a dispute on the division of team prizes, it shall be decided by the board of directors. No team can win more than one prize in any group of prizes, unless otherwise provided by league rule.

**INDIVIDUAL** - In order to qualify for individual league prizes, a player must actually bowl the required number of games. The following provisions also apply, unless otherwise provided by league rule.

1. A member shall have bowled at least two-thirds of the games of the league's schedule.
2. If a substitute later becomes a regular member, the games bowled as a substitute shall be included in the required number of games. (Item 2 does not apply to the league high average award.)
3. Scores bowled as a substitute shall not qualify for individual league prizes.
4. No individual can win more than one prize in any group of prizes.

If a bowler has competed in two-thirds of the league schedule or the number of required games, and cannot be a member at the end of the season because of physical disability or other reasons beyond their control, the board of directors shall decide their eligibility for individual prizes.

A member who withdraws during the season without proper notice and sufficient cause, is dismissed or suspended, shall forfeit any money paid into the league.

**HANDICAP LEAGUES:** All special prizes for team and/or individual high series or high game shall be awarded on a handicap basis, unless otherwise provided by league rule.

***NOTE:** The following are considered groups of prizes: 1st, 2nd, 3rd high individual scratch game; 1st, 2nd, 3rd high individual handicap game; 1st, 2nd, 3rd high individual scratch series; and 1st, 2nd, 3rd high individual handicap series. The same groups apply to team awards. Since scratch and handicap scores are considered separate groups, a team or individual would be eligible for both scratch and handicap prizes, unless the league rules otherwise. If a league rule limits teams or individuals to one award, the rule should also state which prize a member or team will win if a score qualifies for more than one.*

#### **Average - How Determined**

**Rule 118a\*.** A bowling average is determined by dividing the total number of pins credited to a bowler in one CTF league by the number of games bowled in that league in a season. Extra pins or fractions must be disregarded in using averages for handicapping or classification purposes.

Extra pins or fractions shall be reduced to a percentage of a pin only for the purpose of deciding individual position standings in a league.

**HIGHEST AVERAGE** - The highest average in one of several CTF leagues in which a player competes in one season.

**COMPOSITE AVERAGE** - The average of a bowler who bowls in two or more CTF leagues in a season. If years prior to 2004-2005 are to be used to calculate composite averages over a period of time the scores used will be either CTF (for CTF test associations) or ABC/WIBC/YABA averages for non CTF test associations prior to 2004-2005. The average is determined by adding the total pins for all of the leagues and dividing the result by the total number of games bowled in those leagues.

#### **Average - How Established**

**Rule 118b\*.** Each league shall adopt a rule to determine the number of games required to establish an average in that league.

When establishing an average a right-handed bowler must always bowl right-handed. Similarly, a left-handed bowler must always bowl left-handed. Penalty: Forfeiture of game. No combination of scores bowled both right and left-handed can be used to compute an average, except as stipulated in Rule 4c.

Partial games and games bowled through the efforts of more than one player cannot be used in determining a bowler's average, unless league rules require the secretary to maintain averages based on the actual frames bowled by each player.

The league board of directors may, by majority vote, adjust a player's average before the player bowls in the league; or during the season if due to injury or disability. Separate averages must be maintained.

**CTF Youth:** Bowlers will establish a current average in their first league session, unless the league rules state otherwise. A bowler using a two-hand delivery will establish an average with two hands. When the bowler changes to a one-hand delivery, they must establish a new average using that hand.

#### **League Entering Average Cap**

**Rule 118c.** When a league institutes a team/individual cap, the league will use the entering averages to determine the cap. The following shall also apply:

1. The team shall not have a combined entering average that exceeds the league cap rule unless otherwise provided by league rule.
2. If a member on a team is replaced or a substitute is used, the combined entering average of those players will constitute the team average for the purposes of meeting the league cap.

#### **Changing Delivery**

**Rule 118d\*.** If because of injury or disability a bowler finds it necessary to change delivery from right to left-handed or vice versa, the league's board of directors, by majority vote, may permit the bowler to change delivery. If approval is obtained, the bowler must establish a new average. A bowler may also obtain permission to alternate delivery, due to injury or disability, in accordance with the provisions of Rule 4c.

### **Protest/Appeal Procedures**

**Rule 119.** The league board of directors must first decide on all protests as stated in Rule 103b. Written protests are filed with a league officer and must be filed within:

1. 15 days of the series being bowled during the regular season.
2. 48 hours of:
  - (a) The end of a segment, when the league bowls a split season.
  - (b) The final date of the league schedule for competition during the final two weeks of the league schedule.
  - (c) A playoff.

Unless a protest is confirmed in writing, the series or decision stands.

Decisions regarding league protests must first be decided by the league's board of directors as stated in Rule 103b. **In the case of CTF Youth Leagues with no Board of Directors the decision is made by the league official/supervisor.** The board's (or league official/supervisor's) decision shall stand unless a timely written appeal is filed with the local association or CTF

***NOTE: League protests received by local associations or CTF that have not initially been decided by the league's board of directors (or league official/supervisor) will be returned to the league for a decision.***

An appeal from a decision made on a league protest by the league board of directors or the local association must be filed in writing with the local association or CTF within:

1. 15 days of notification during the regular schedule.
2. 48 hours when notification occurs:
  - (a) As a result of a decision regarding the end of a segment when a league bowls a split season.
  - (b) In the final two weeks of the league schedule or after the league schedule has ended.
  - (c) As a result of playoff competition.

Prizes for positions involved cannot be distributed until the protest or appeal is resolved.

***NOTE: A copy of the appeal should be filed with a league officer.***

### **Position Matches**

**Rule 120.** A rule may be adopted to include position matches in the schedule. Teams shall be paired according to their league position standings and games bowled count as won and lost. Ties for position pairings shall be determined by total pinfall without handicap, unless otherwise provided by league rule.

***NOTE: When teams have bowled the wrong opponents, the game(s) stands as bowled.***

### **League Fees**

**Rule 121.** League fees consist of the total paid for bowling, the prize fund and any other amount voted by the league. All league fees, including any entry or sponsor fee, shall be decided by the league. (See Rule 115b, Nonpayment of League Fees.).

**CTF Youth:** When an awards fee is collected as part of the league fees, it must be returned 100% to the league members in the form of trophies or other acceptable awards (see Rule 100k).

### **Meetings**

**Rule 122.** Rules shall be adopted at a meeting prior to the start of the league schedule by the board of directors, unless the league elects to have its rules adopted by the league participants. After the league schedule begins, a change in the league rules and approved prize list can be made only with the written consent of every team captain or designated representative.

All league officers shall be elected each season by the board of directors, unless the league rules vest this authority in the general league participants. The elections shall be conducted at a meeting held before the distribution of league awards, unless the league board of directors decides that they are to be held prior to the start of the league schedule.

The secretary shall notify the members or team captains of all league meetings. A quorum must be in attendance. Absentee and proxy votes are not acceptable, and only members present are eligible to vote.



## **Chapter V Lane Condition Designation**

### **Introduction**

Leagues and tournaments will be required to certify/sanction using one lane condition designation based on the definition of each condition as stated in Rule 200a.

### **Types**

**Rule 200a.** Each competition must choose one of the following designations when certifying/sanctioning the competition:

1. Sport
  - (a) Lane condition ratio is generally 4:1 or less; or
  - (b) Averages established in a league are generally 20 pins or lower than those bowled on a standard/house condition.
2. Challenge
  - (a) Lane condition ratio is generally between sport and standard/house conditions; or
  - (b) Competition chooses to utilize a condition other than the centre's standard/house condition; or
  - (c) Competition utilizes both a sport and the centre's standard/house condition during the season; or
  - (d) Averages established in a league or generally 10 pins or lower than those bowled on a standard/house condition.
  - (e) Standard/House – Condition applied by centre which promotes high scores and averages.

### **League Designation**

#### **Rule 200b.**

1. CTF reserves the right to change a designation when data received reflects the competition was incorrectly designated.
2. The League President and Secretary will be informed of the change in designation in writing. A league officer may appeal the change in designation within 15 days of the date of notice by submitting a written appeal to the CTF National Office to the attention of the Rules Department.

### **Average Conversion**

**Rule 201a.** A competition may convert averages when a bowler does not have an established average on the lane condition required by competition rule. When converting averages, the competition cannot set lower than the corresponding conversion chart.

Noting in Rule 201 supersedes the competition's authority to raise the bowler's converted average prior to bowling.

### **Standard/House Averages**

**Rule 201b.** A bowler with an average established in a standard/house condition bowling in a competition which requires:

1. A standard/house average, no conversion by the bowler is required.
2. A sport average, the competition may convert the bowler's average downward prior to participation using the conversion chart.

### **Sport and Challenge Averages**

#### **Rule 201c.**

1. In competition requiring a standard/house average:
  - (a) A bowler with only averages established on a sport/challenge condition must convert their sport and/or challenge average to a standard average using the appropriate conversion chart and enter with the highest converted average.
  - (b) A bowler with averages established on a standard/house condition and on sport and/or challenge conditions, no conversion of averages is required and the bowler would enter with the highest average.
2. In competitions requiring sport averages, a bowler must enter with their highest sport or challenge average.

**Sport Conversion Chart**  
(Effective Aug. 1, 2017)

The Sport Conversion Chart is for converting a bowler's average from Sport to Standard, and vice versa, for leagues and tournaments. The conversion chart is not considered a "re-rate" of the bowler. Its purpose is to allow for a fair adjustment so the bowler's entering average is what would be expected of the bowler on the lane conditions of the league or tournament.

Sport Average	Standard Average	Sport Average	Standard Average	Sport Average	Standard Average	Sport Average	Standard Average
110	110	141	159	171	198	201	229
111	112	142	161	172	199	202	230
112	114	143	162	173	201	203	231
113	116	144	164	174	202	204	232
114	117	145	165	175	203	205	233
115	119	146	166	176	204	206	234
116	121	147	168	177	205	207	235
117	122	148	169	178	206	208	235
118	124	149	170	179	207	209	236
119	126	150	172	180	208	210	237
120	127	151	173	181	210	211	238
121	129	152	175	182	211	212	239
122	130	153	176	183	212	213	239
123	132	154	177	184	213	214	240
124	134	155	178	185	214	215	241
125	135	156	180	186	215	216	242
126	137	157	181	187	216	217	243
127	138	158	182	188	217	218	243
128	140	159	184	189	218	219	244
129	141	160	185	190	219	220	245
130	143	161	186	191	220	221	246
131	144	162	187	192	221	222	246
132	146	163	189	193	222	223	247
133	147	164	190	194	223	224	248
134	149	165	191	195	224	225	248
135	150	166	192	196	225	226	249
136	152	167	194	197	226	227	250
137	153	168	195	198	227	228	250
138	155	169	196	199	227	229	251
139	156	170	197	200	228	230+	+.22 pins
140	158						

**Challenge Conversion Chart**  
(Effective Aug. 1, 2017)

The Challenge Conversion Chart is for converting a bowler's average from Challenge to Standard, and vice versa, for leagues and tournaments. The conversion chart is not considered a "re-rate" of the bowler. Its purpose is to allow for a fair adjustment so the bowler's entering average is what would be expected of the bowler on the lane conditions of the league or tournament.

Challenge Average	Standard Average	Challenge Average	Standard Average	Challenge Average	Standard Average	Challenge Average	Standard Average
110	110	141	150	171	185	201	215
111	112	142	152	172	186	202	216
112	113	143	153	173	187	203	217
113	115	144	154	174	188	204	218
114	116	145	155	175	189	205	219
115	117	146	156	176	190	206	220
116	119	147	158	177	191	207	221
117	120	148	159	178	192	208	222
118	121	149	160	179	193	209	223
119	123	150	161	180	194	210	224
120	124	151	162	181	196	211	225
121	125	152	164	182	197	212	226
122	126	153	165	183	198	213	226
123	128	154	166	184	199	214	227
124	129	155	167	185	200	215	228
125	130	156	168	186	201	216	229
126	132	157	169	187	202	217	230
127	133	158	170	188	203	218	231
128	134	159	172	189	204	219	232
129	135	160	173	190	205	220	233
130	137	161	174	191	206	221	234
131	138	162	175	192	207	222	234
132	139	163	176	193	208	223	235
133	140	164	177	194	209	224	236
134	142	165	178	195	210	225	237
135	143	166	179	196	211	226	238
136	144	167	181	197	212	227	239
137	145	168	182	198	212	228	239
138	147	169	183	199	213	229	240
139	148	170	184	200	214	230+	+ 11 pins
140	149						

## Chapter VI CTF Equipment Specifications

All tenpin leagues and tournaments approved by CTF shall be conducted with equipment and products, which have been certified, by an official WTBA test facility, to comply with all WTBA Specifications. Such approval is subject to and contingent upon laboratory examination, testing procedures and fees established by the CTF.

Presently, the USBC facility at Greendale, Wisconsin, USA is the only official WTBA test facility. Other facilities may apply for and receive such official status by submitting detailed information satisfactory to the WTBA Presidium that its testing procedures comply with WTBA requirements.

*In this chapter of the CTF Playing Rules only basic specifications are given. For detailed technical specifications and testing procedures reference is made to the USBC Equipment Specifications Manual, which can be found on the website [www.bowl.com](http://www.bowl.com).*

In the case of a dispute between metric and imperial dimensions, the imperial dimensions prevail. The following conversion factors apply:

1 inch = 25.4 mm      1 foot = 12 inches = 304.8 mm    1 pound = 0.453 kg    1 ounce = 28.349 g

### **Bowling Pins - Markings, Labels And Coatings\*\*\***

Pins used in CTF competition shall only bear the name and trademark of the original manufacturer or distributor and be marked "ABC/WIBC Approved" or "USBC Approved". Except for reasonable wear and color, the pins in each set must be uniform in appearance including finish and labels.

The coating of the pin must be transparent (clear) or solid color with the exception of the neck markings, identifying symbols or name that must be clearly visible or of a contrasting color.

Standard all wood or plastic coated pins shall bear the same labels and permit numbers and shall not vary more than four ounces in each set.

Synthetic pins shall bear the same labels and permit numbers and shall not vary more than two ounces in each set.

### **Bowling Ball – Approval\*\***

Bowling balls used in CTF competition shall:

1. Meet USBC equipment specifications at time of manufacture.
2. Be USBC approved.
3. Meet the following USBC specifications.

### **Bowling Ball – Material\***

A bowling ball shall be constructed of solid material, i.e.: no liquids, and without voids in its interior and conform to the specifications set forth in the USBC Equipment Specification Manual. Any materials added to or included in the cover stock shall be equally distributed throughout the entire cover stock of the ball, except for materials used in logos and other required markings.

### **Bowling Ball - Weight, Size, Markings and Holes\***

The circumference of a ball shall not be more than 27 inches, nor shall it weigh more than 16 pounds. The diameter of the ball must be constant.

The surface of a ball must be free of all depressions or grooves of specific pattern, except for holes or indentations used for gripping the ball, identification letters and numbers, and incidental chipping or marring caused by wear. Any bowling ball used in CTF sanctioned competition must be approved and identifiable as a ball listed in the "Approved Bowling Balls" list located on the specifications and certifications page of USBC's website - [www.bowl.com](http://www.bowl.com). Additionally, for identification purposes, each ball must have some form of serial number (this may be engraved or re-engraved by the bowler). Since all bowling balls manufactured prior to the creation of the ball list (January 1991) have been previously approved, the acceptance of these balls is at the discretion of the Tournament Director and/or League Official.

The following limitations govern drilling holes in a ball:

1. Holes or indentations for gripping purposes shall not exceed five and shall be limited to one for each finger and one for the thumb, all for the same hand. The player is not required to use all finger holes in any specific delivery, but they must be able to demonstrate, with the same hand, that each gripping hole can be simultaneously used for gripping purposes. Any thumb hole that is not used for gripping purposes during the delivery would be classified as a balance hole.
2. One hole for balance purposes, not to exceed 1-1/4 inch in diameter.

3. One vent hole to each finger and/or thumb hole, not to exceed 1/4 inch in diameter.
4. One mill hole for inspection purposes, not to exceed 5/8 inch in diameter and 1/8 inch in depth.

**Bowling Ball – Balance\***

After drilling, the following tolerances are allowed in the balance of the ball:

1. For a ball weighing 10 pounds or more:
  - (a) Not more than three ounces difference between the top of ball (finger hole side) and the bottom (solid side opposite finger holes).
  - (b) Not more than one ounce difference between the sides to the right and left of the finger holes or between the sides in front and back of the finger holes.
2. For a ball weighing more than 8 pounds but less than 10 pounds:
  - (a) Not more than two ounces difference between the top of the ball and the bottom.
  - (b) Not more than 3/4 ounce difference between the sides to the right and left or between the front and back of the finger holes.
3. For a ball weighing less than 8 pounds:
  - (a) Not more than 3/4 ounce difference between the top of the ball and the bottom.
  - (b) Not more than 3/4 ounce difference between the sides to the right and left or between the front and back of the finger holes.

**Bowling Ball - Other Requirements\***

Movable devices are not permitted in a ball except that a device for changing the finger span or the size of finger and thumb holes may be inserted, providing the device is locked in position during delivery and cannot be removed from the ball without destroying the device.

Removable devices shall be permitted, provided:

1. Such devices are used for changing the span, pitch or the size of the gripping holes.
2. Are constructed of a nonmetallic material.
3. Are locked in position during delivery.
4. No device shall be employed for the purpose of adjusting the static balance of the ball.
5. No voids shall be permitted under the device.

All such devices must first be submitted and approved by USBC before being used in CTF competition. Once approved, the device may not be altered and may not be used in conjunction with any other approved device.

The introduction of metal or any other substance not comparable to the original material used in the manufacture of the ball is prohibited. Also, altering a ball in any way, to increase its weight or cause it to be out of balance beyond the tolerances, is prohibited.

Plugs may be inserted for the purpose of re-drilling a ball. Designs may be embedded in a ball as guides, or observation or identification purposes, provided the designs are flush with the outer surface of the ball.

There shall be no interior voids and the plugs or designs must be of material similar to, although not exactly the same as, the original material out of which the ball was made; and shall otherwise comply with all bowling ball specifications. No foreign material may be placed on the outer surface of the ball.

**Bowling Ball - Surface Hardness\***

The surface hardness of a ball shall be not less than 72 Durometer "D". The use of chemicals, solvents or other methods to change the surface hardness of the ball is prohibited. (See Rule 18, Bowling Ball - Altering Surface.)

## **Chapter VII CTF Certification**

All CTF leagues and tournaments must be so organized and their activities conducted in such a manner that they comply strictly with all bylaws, constitutions inquiries, rules and regulations, and only CTF approved equipment may be used. The lanes upon which all games are bowled in CTF competition must have been certified by CTF for the current bowling season based on specifications approved by CTF which have been developed by an official WTBA test facility to comply with all WTBA specifications.

Presently, the USBC facility at Arlington, Texas, USA is the only official WTBA test facility. Other facilities may apply for and receive such official status by submitting detailed information satisfactory to the WTBA Presidium that its testing procedures comply with WTBA requirements.

In this chapter of the CTF Playing Rules only basic specifications are given. For detailed technical specifications and testing procedures reference is made to the USBC Equipment Specifications Manual, which can be found on the website [www.bowl.com](http://www.bowl.com).

Measurement specifications and certification requirements can be altered or changed only as specified by WTBA or USBC.

### **Bowling Centre Certificates**

#### **Section 1a\*. Application/Inspection.**

When a bowling centre requests certification, the CTF local association representative(s) designated by the association president shall measure and inspect the lanes and equipment for compliance with CTF physical specifications.

When completed, all required inspection information, together with an application for a Bowling Centre Certificate signed by the bowling centre's authorized representative, shall be sent to CTF.

Inspections may be made as early as April 1 prior to and should be made no later than August 31 after the start of the season for which the Certificate is to apply, but not prior to any resurfacing or alteration of the lanes scheduled to be completed by August 31 of that season.

Certificates issued shall expire on August 31 following the season for which issued, unless an uncertified centre requests certification and is inspected after December 15 or a certified centre resurfaces and is inspected after December 15. When certificates are issued for such centres, they may be renewed effective August 1 of the next season without further inspection.

#### **Section 1b. Fees.**

The fees payable to CTF shall be collected and forwarded to CTF as outlined in the CTF National Policy Manual. Any request for certification following non-issuance for the prior season, or withdrawal, will be considered an initial certification.

The fees payable to the CTF local inspection committee for measurement and inspection shall not exceed the amount specified in the CTF National Policy Manual for each lane, which includes two re-inspections if necessary. For each additional visit needed to complete the certification process, the local inspection committee may charge a fee not to exceed an amount specified in the CTF National Policy Manual.

#### **Section 2\*. Issuance.**

On submission of an application, if CTF determines that the terms of certification and all other CTF requirements have been met, a Certificate will be issued.

#### **Section 3\*. Representation.**

A Certificate issued to a bowling centre shall be displayed in the centre. By doing so, the owner and all operational personnel represent to CTF that their best effort will be given to insure that all bowling equipment, lane dressing and its distribution meets and continues to meet all requirements for CTF competition.

#### **Section 4\*. Retention.**

In addition to compliance with all other terms and conditions of the certification requirements, retention of a Certificate shall be subject to the following:

1. If dressing is used, it shall meet USBC specifications and must comply with the following: Dressing must be distributed from edge board to edge board for the entire distance that dressing is applied. (In the application of this rule, buffing the lane is considered applying dressing.) Following any application of dressing, in the dressed portion of the lane there shall be a minimum of three (3) units of dressing at all points on the lane surface. A unit is defined as a measurement of dressing film thickness equivalent to

.0167 cubic centimeters of dressing per square foot of lane surface as measured by USBC approved lane dressing measuring equipment. Any stripping (cleaning) of dressing from the lanes must be uniform from edge board to edge board and at least from the headpin to the distance to which dressing has been applied.

2. The lane surfaces shall not be altered or conditioned to create a ball path or otherwise affect the course of the ball or pinfall by use of abrasives, dressings or any other materials or methods. (For example, and without intending any limitation of the rule, the re-surfacer, owner, manager and maintenance personnel are specifically prohibited from creating grooves or tracks in the lane to form a continuous ball path even though within allowable tolerances.)

3. Any adjustment or modification of lane maintenance equipment to create the conditions described in Item "2" above is specifically prohibited.

4. Any use of a bowling pin that does not meet USBC specifications is prohibited for CTF competition.

5. Any CTF local association representative designated by the association president, as well as any authorized representative of CTF, shall be permitted at any time to inspect a certified centre for compliance with bowling equipment specifications and lane dressing requirements; and to inspect all equipment the centre uses to maintain its lanes. A minimum of one inspection per season shall be required at each centre. Inspection information obtained shall be recorded on report form(s) provided by CTF. A copy of the inspection report(s) shall be submitted to centre management and CTF within 10 days. References to inspections in this item shall mean unannounced inspections of randomly selected lanes, including:

- Measurement of lane dressing applied before bowling;
- Measurement of gutter depths;
- Verification of pin spotting accuracy; and
- Weighing and inspection of pins on the first inspection of each season.

Failure to comply with any of the foregoing shall constitute grounds for score denials and suspension or withholding of CTF registration of all persons involved, including owners, managers and maintenance personnel, and shall also constitute grounds for the action set forth in the noncompliance procedures of this chapter.

#### **Section 5. Penalty for Non-Compliance.**

Anyone who attempts or directs another to alter or condition lanes to create a ball path or otherwise affect the course of the ball or pinfall, or permits any of the foregoing to occur, is liable for suspension of CTF registration. A non-registered participant found to have taken or permitted such actions may be denied CTF registration until their application is approved by the CTF Regulatory Unit.

#### **Section 6. Non-Compliance Procedures.**

When CTF finds noncompliance with lane dressing or surface requirements, or bowling equipment specifications, the following procedure will apply:

1. The local association and the bowling centre will be notified by CTF of its decision and their right to appeal.
2. If there is no appeal, the CTF decision will be final.
3. If there is an appeal, it will be heard by a committee comprised of Board Members of CTF

Whenever a CTF noncompliance decision becomes final, one point will be assessed against the bowling centre's record.

The accumulation of one or two points will be reduced to zero following six consecutive months of uninterrupted compliance, computed from the date of the last inspection that resulted in a decision of noncompliance.

The accumulation of three points will be reduced to zero following six consecutive months of uninterrupted compliance, computed from the date of the inspection that resulted in a decision of noncompliance; and a minimum of one inspection per month for each of the six months is required.

Whenever there is a CTF decision of noncompliance after the accumulation of three points, any application for recognition of an honor score will be subject to the following procedures:

1. The league or tournament secretary shall immediately notify the local association or authorized representative and centre management.
2. Centre management shall not permit re-dressing or other alteration of the lane dressing distribution on the pair of lanes on which the score was bowled prior to the following noon unless a lane dressing distribution inspection has been completed.
3. The local association or authorized representative shall:
  - (a) Make a lane dressing inspection of the lanes on which the score was bowled as soon as possible, but no later than the following noon.

- (b) Measure the gutter depths and inspect and weigh the pins.
- (c) Record all inspection information on report form(s) provided by CTF.
- (d) Give a copy of the inspection report(s) to centre management.
- (e) Submit the original inspection report(s) to CTF within 10 days.

When four points are accumulated, CTF shall notify the bowling centre that the file will be referred to the CTF Regulatory Unit for possible Certificate withdrawal.

If there is a Certificate withdrawal, CTF will notify the bowling centre and each league/tournament that following completion of the current schedule, CTF will not sanction any leagues/tournaments until the Certificate has been reinstated.

References to bowling centre notices in this section shall mean written notice to the owner and/or any other representative designated by the owner. References to leagues/tournaments shall mean those bowling or scheduled to bowl in the centre that have applied for or are sanctioned.

**Section 7\*. Miscellaneous.**

In the event a Certificate is temporarily suspended or withdrawn, any bowler who withdraws from a league in the bowling centre shall be deemed to have done so for a satisfactory reason for the purposes of Rule 114a.

None of the provisions of the certification requirements shall be interpreted to limit any action that may be taken by CTF when it is deemed necessary to protect the integrity of bowling. In such cases, a special CTF committee may be appointed to conduct a hearing in the matter. The report of the hearing, with the committee's recommendations, will be submitted for action by CTF and for referral to the CTF Regulatory Unit.

The CTF Board may authorize issuance of CTF registration to members of leagues desiring to be sanctioned and committed to bowl in a bowling centre in which a CTF Bowling Centre Certificate is not in effect. All members of such leagues must apply for CTF registration.

CTF privileges and services will be provided to members of such leagues, but shall not include recognition of averages, all pins over average awards, all national recognition awards, 11-in-a-Row, 275-297, 298, 299 and 300 games and 700 and 800 series or better. Such privileges and services may not be extended for more than one season, or longer than one year.



## Chapter VIII CTF Tournaments

### Definition

**Rule 300a.** A tournament is a competition, other than a league, in which the game of tenpins is played. Competition can include one or more events. When two or more events are held, an all-events champion may be determined based on the total pins scored in these events. Total pins will decide the champions and other prize winners in each of the events unless another system, based on merit pinfall, is stated in the tournament rules.

### Tournament Qualifications

**Rule 300b.** On application to CTF, a tournament certificate will be issued provided:

1. A copy of the entry form, tournament rules and advertising material is submitted with the tournament application prior to the start of the tournament, CTF will determine the amount of coverage, if any, for tournament applications received after the tournament begins.

*NOTE: CTF suggests these items be submitted in draft form in advance for review by CTF*

2. The tournament consists of two or more teams or a singles tournament of two or more individual entrants.

3. The lanes used are CTF certified for the current season.

4. Competition among entrants in an event, except all events, is held in the same establishment. When an event is divided in two or more divisions, competition in each division is held in the same establishment. Notification that a tournament is sanctioned, along with the starting and ending dates, will be sent to the local associations involved. A certificate will not be issued to a tournament when scores bowled in different bowling establishments are compared to qualify for prizes in a common prize list.

A tournament certificate may be refused if the tournament does not comply with the CTF rules, and/or the value of the prizes offered or guaranteed, or the number of prizes offered are misrepresented.

### Tournament Eligibility

**Rule 300c.** All entrants in a tournament must qualify under the rules of the tournament. All tournaments except moral support tournaments (Rule 301) shall require all participants to be CTF registered participants or they may establish eligibility as follows:

1. **AFFILIATE REGISTRATION:** An individual may apply for affiliate registration by paying affiliate fees as outlined in the CTF National Policy Manual.

2. **PARTICIPATION FEE:** Pay a participation fee as outlined in the CTF National Policy Manual entitles the entrant to participate in that specific tournament only and subjects the bowler to the CTF rules and jurisdiction for that tournament. (See CTF Youth Rule 300d, Item 2 for CTF Youth participation fee.)

Only entrants who are CTF registered participants before bowling in the tournament are eligible for CTF awards. The Participation Fee/Affiliate Registration Fee Form listing the names, addresses and birth dates of those paying the tournament participation fee must be sent to CTF National Office with the post-tournament reports and a cheque or money order to cover the fees

*NOTE: See Rule 13 for parental consent requirement for unmarried grade or high school students under the age of 18.*

### CTF Youth Tournament Eligibility

**Rule 300d.** The tournament management can establish eligibility for CTF Youth tournaments under one of the following conditions and the eligibility rules must be carried on the entry forms:

1. Limit entry to CTF Youth registered participants only.

2. Limit entry to CTF Youth registered participants and non-registered participants who pay a tournament participation fee as outlined in the CTF National Policy Manual

3. Accept an individual who applies for CTF Youth affiliate registration by paying affiliated dues as outlined in the CTF National Policy Manual.

4. **A youth bowler who bowls in a youth league or who bowls in a youth league and an adult league must have participated in at least two-thirds (2/3) of the youth schedule at the time of bowling, in order to bowl in a CTF youth tournament.** Only entrants who are CTF Youth registered participants before bowling in the tournament are eligible for CTF Youth awards. The Participation Fee/Affiliate Registration Fee Form listing the names, addresses and birth dates of those paying the tournament participation fee must be sent to CTF National Office with the post-tournament reports and a cheque or money order to cover the fees.

### **Moral Support Tournament**

**Rule 301.** A tournament conducted by a single civic, fraternal, benevolent, military service, union or religious organization may be issued a moral support certificate provided:

1. It meets all of the requirements of Rule 300b.
2. Entry is limited to those affiliated with the organization conducting the tournament.
3. Anyone under suspension from, or who has been refused registration in, CTF or USBC will not be allowed to participate.

At the discretion of CTF, a tournament may be granted moral support status when:

1. Participation is restricted to specified individuals or groups; or,
2. International competition is provided for the bowlers not served by CTF, as long as the equipment conforms to USBC equipment specifications.

CTF registered participants may bowl in a moral support CTF tournament with award recognition automatically extended. Eligible non-registered participants may qualify for CTF award recognition by purchasing a CTF affiliate registration card before participation.

### **Modified Formats**

**Rule 302a.** CTF may sanction tournament competition in which a modified game of tenpins is played.

All CTF equipment specifications shall apply to such competition, and the rules for CTF tournaments shall apply insofar as practical.

CTF may permit modifications or variations in team play formats for the purposes of exhibitions events, television bowling or playoff matches resulting from CTF tournament competition in the qualifying rounds. The results of such events should be included in the tournament's prize or awards programs. Only awards scores bowled using the standard Tenpin scoring system as described in Rule 3a qualify for CTF awards. Registered participants are not eligible for any award based on their average.

**NOTE: For types and descriptions of modified formats, see CTF Tournament Managers' Manual.**

### **Mail-o-graphic Tournament**

**Rule 302b.** A mail-o-graphic tournament is one in which scores are submitted from separate or the same competition, bowling establishment or association and are compared to qualify for prizes in one common prize list. All scores are submitted to the tournament manager who enters the scores and determines team and/or individual standings. All scores used must be from sanctioned competition.

CTF will sanction such tournaments provided:

1. All USBC equipment specifications apply.
2. All rules for CTF tournaments shall apply insofar as applicable.
3. Application must designate tournament as a mail-o-graphic tournament.

As the scores used in mail-o-graphic competition are already recognized in the sanctioned competition in which they are actually bowled, they are not eligible for CTF national awards or average recognition.

### **CTF Youth Scholarship Tournaments**

**Rule 302c.** All scholarship tournaments must deposit their scholarship prize awards in the CTF SAFE (Scholarship Awards for Education) Program, unless otherwise authorized by CTF and there are no exceptions to this rule.

All CTF Youth tournament applications must contain the following:

1. List of scholarship prizes being awarded.
2. Tournament rules and entry forms.
3. Name of the scholarship administrator.
4. How the scholarships will be managed.

Within 30 days after the completion of the tournament, management must:

1. Forward any funds to be administered by the CTF SAFE program to CTF National Office.
2. If the scholarship funds are not administered under the CTF SAFE program, funds must be deposited in a separate scholarship account requiring two (2) signatures for withdrawals.
3. Provide information on how to apply for funds to the winners and the local CTF Association Manager.
4. Forward all information as required in Rule 311(2).

### **Adult/Youth Competition**

**Rule 302d.** A parent/child or adult/youth charity tournament may adopt a rule allowing an adult's score to be matched to several youths' scores for the purpose of determining doubles totals. When allowed, all

entries must be submitted, together with the corresponding fees, prior to the adult's participation. Handicap will be added if applicable.

#### **Pro-Am Competition**

**Rule 303.** Pro-am style tournaments conducted for a charitable organization, or in conjunction with a CTF tournament, may be granted a certificate under the following conditions:

1. Participants who are identified as professionals by tournament management may not share in the amateur prize distribution.
2. The score of the professional or organization member counts with the score of each designated amateur.
3. All other CTF rules apply to the competition, including tournament reporting requirements.

A pro-am style format in which pin count is conceded either to the amateur or professional can be sanctioned by CTF as a modified format.

#### **Management**

**Rule 304.** Tournament management has supervisory control of all technical parts of the operation of the tournament, including drafting the schedule and prize list. In addition, tournament management has the following authority:

1. To adopt and enforce the tournament rules, provided they are not in conflict with any CTF rules.
2. To decide all disputes, complaints or protests involving any CTF or tournament rules, or appeals from the decision of tournament personnel.
3. To decide any matter about the operation of the tournament, when not inconsistent with the tournament rules or CTF rules.
4. To accept or reject any entrant.

The decision of tournament management shall be final except where an appeal is made to CTF National for further consideration. (See Rule 329 for appeal procedures.)

**5. A tournament manager is the person listed on the CTF tournament sanction. The manager must be a CTF registered participant.**

#### **Authority of Team Captain**

**Rule 305.** The captain is the team representative and is responsible for the lineup and conduct of the team in tournament play.

The acceptance of an entry by tournament management constitutes an agreement by the captain on behalf of the team to abide by all rules of CTF and the tournament. In addition, the captain shall:

1. Pay each member of the team within 30 days after receiving prize money in accordance with verbal or written agreements.
2. Determine who bowls on the team in the team event. If the captain replaces a player originally entered in the team event, ample notice must be given to the player being replaced. If that player paid the entry fee, it must be returned except that any indebtedness may be withheld.
3. If, prior to bowling, the captain requests a replacement in the doubles and/or singles event, the bowler originally entered must agree to being replaced.
4. The captain or an authorized representative may replace any team member who is unable to attend or compete at the scheduled time.
5. The captain of a team entered in a tournament cannot be removed except for a rules violation or for failure to appear to bowl when scheduled.

### **FEES AND PRIZES**

#### **Fees**

**Rule 306.** The management of a CTF tournament must publicize fees separately per event on the entry form and advertising material as follows:

1. Prize (or awards) Fee.
2. Expense Fee.
3. Total, per entrant, per event.

Prize fees and expense fees for all events and special features may be charged, but must be listed separately. These and other collections to qualify for participation, such as donations, subscriptions or banquet fees must be stated on the entry form and advertising material. The expense fee shall be used to defray the operating cost of the tournament and may be used to supplement the tournament awards program.

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### **All Events**

**Rule 307.** Participants in a tournament may be charged an optional fee for an all events contest when two or more events are scheduled or when two or more tournaments are conducted under the same management. When an all-events fee is charged, the following apply:

1. Expense fees may be charged for participation in optional all events when in accordance with the requirements in Rule 306.
2. The all events fee must be paid before the advertised closing date for entries or before the participant bowls any of the events, whichever comes first.
3. An all events entry can be transferred if the transfer is made before either of the bowlers involved have participated in any event of the tournament.
4. Distribution of prizes shall comply with the formula prescribed for payment of regular position prizes and the ratio of return shall be at least one to 20 or major fraction thereof, unless the tournament rules state another prize ratio. Where a trophy or award, other than cash awards, is offered for the all events championship, the bowler who places first in all events is entitled to the award even if the bowler did not pay the optional fee. In such instances, the trophy or award cannot be considered as part of the all events prize fund, and must be purchased from other funds.

### **Special Features**

**Rule 308.** Prize fees may be charged for one or more optional special feature events, provided these events are open to all entrants in the tournament. Expense fees may be charged for participation in an optional special feature contest when published in accordance with the requirements in Rule 306. Distribution of special feature prizes shall comply with the formula prescribed for payment of regular position prizes, and the ratio of return shall be at least one to 20 or major fraction thereof, unless the tournament rules state another prize ratio.

### **Distribution of Prize Funds**

**Rule 309.** The sponsor and management of a CTF tournament undertake a fiduciary obligation that all funds provided by that part of the entry fee designated as prize fee, but not including interest thereon, shall be held in trust for the exclusive benefit of tournament participants. Such funds cannot be used for any other purpose.

All prize money collected in an event or division of an event must be returned to the participants in that event or division of that event, except where replacements or correction of averages require a change of classification. In that case, prizes will be distributed to reflect the actual number of participants in the event or division of the event.

In addition, CTF may, at its discretion, require a bond or in lieu, a satisfactory assurance that prize fund obligations will be met.

The following prize fund requirements apply, unless otherwise provided by tournament rule:

1. The last place prize, including those paid for each last place tie, must be equal to at least the amount of the prize fee in the event.
2. In team, doubles and singles events there shall be at least one prize for each 10 entries or major fraction thereof.
3. If special prizes exceed 25 percent of the prize fund in an event or division of an event, and a bowler or team can qualify for both a special and position prize, all prizes won by a bowler or team count as one prize in determining the ratio of one prize for each 10 entries. Special prizes may include, but are not limited to, the following:
  - (a) Scratch prizes in a handicap event.
  - (b) Single game prizes.
  - (c) Limited group prizes, such as early bird, average category, sponsor and weekend prizes, etc.Squad prizes to which all participants in an event are eligible are not defined as special prizes.
4. When there are 100 or more entries in an event or division of an event, first place or the amount spent from the prize fund for a first place prize shall not exceed 40 percent of the total prize fund. Second place must be equal to at least one-half of first place or the amount spent from the prize fund for first place.
5. When special prizes are offered and a team or individual can win a position and a special prize, the total prize paid to second place shall be at least one-half the combined total of first place plus the special prize of greatest value.

**Rule 310.** No Present Rule.

### **Prize Payment and Report**

**Rule 311.** The following requirements must be met by tournament management within 30 days after the end of the tournament:

1. Distribute all prizes except when CTF has authorized delay in payment.
2. Submit the following to CTF:
  - (a) A prize list with the name and score of each prize winner and the prize issued;
  - (b) A financial statement listing all prize receipts and disbursements.
  - (c) Affiliate registration and participation fees received and a list of those paying such fees.

In the event that Scholarship awards are given out, refer to Rule 302c.

## **ENTRY RULES**

### **Entry Close in Advance**

**Rule 312a.** If the date for closing entries is before the opening day of the tournament, the following shall apply:

1. Advance notification of time and date of participation must be given to team captains and individual entrants.
2. All entries postmarked the first post office business day after the entry closing date shall be accepted. Additional entries for any event shall not be accepted after that date.
3. If a schedule is not published, a complete list of entrants must be available for review upon request.
4. Tournament management cannot show in the schedule "partner", "reserved", or similar term instead of a team or individual entry.

### **Entry Close Prior to Last Squad**

**Rule 312b.** When the date for closing of entries is set prior to the time the last squad is scheduled, the tournament management shall:

1. Include in the rules the following:
  - (a) Exact time the last squad is scheduled to start;
  - (b) Exact time for closing of entries.
2. Have the following information available upon request:
  - (a) Number of entries to date;
  - (b) The high score in each event or division in each event.

Tournament management shall not accept additional entries after closing of entries.

### **Submitting Entries**

**Rule 312c.** Acceptance of a written entry by tournament management for one or more events regulates the number of players who are eligible to participate. The entry form must contain the names of the players entered, and the required fees must be in the hands of the tournament management prior to the closing date of entries or the time entrants are scheduled to bowl, whichever occurs first.

**Rule 313.** No Present Rule.

### **Conditions Cannot Change**

**Rule 314.** The conditions under which entries are accepted cannot be changed or modified after the tournament starts, unless otherwise directed by CTF This includes entry fee charges and the rules governing the competition.

### **Free or Reduced Entry Fees**

**Rule 315.** When a free or reduced entry is given, an amount equal to the prize fee for such entry must be paid into the tournament prize fund by management.

### **No Fees Returned**

**Rule 316.** After an entry has been received, and the dates assigned by tournament management are not refused before preparation of the schedule, the entry fee cannot be refunded.

### **Multiple Participation**

**Rule 317.** Unless the tournament rules state otherwise:

1. Participation in each event shall be limited to one time.
2. In order to place more than once in the prize list of position standings:
  - (a) Five and four-player team event. At least two players in the lineup must be different.
  - (b) Three-player team and doubles event. At least one player in the lineup must be different.

3. In a singles event, the same individual may not place more than once.
4. The bowler's first appearance in each event counts toward the all-events total.

#### **Singles Event Squad**

**Rule 318.** In singles tournaments, a minimum of two entries constitutes a squad and these entries must bowl on the same pair of lanes. If a bowler competes alone as a squad, the score shall be disqualified.

#### **Average - Conditions That Apply**

**Rule 319a.** The following conditions apply to averages in handicap or classified tournaments, unless the tournament rules state otherwise except that CTF league averages shall be accepted. (See Rule 319c for rerating.)

1. Individual averages must be based on a minimum of 21 games in a CTF league. In the case of a CTF Youth Tournament individual averages must be based on a minimum of 9 games or more established in a CTF Youth league. Averages established in leagues which start their schedules after March 15 for the summer season shall be accepted as official, provided the bowler does not have an acceptable regular season average.
2. When the previous season's average is used, and at the time of bowling an entrant has a current average for 21 or more games that is 10 pins or more higher than the prior season's average, the current average must be used.
3. Bowlers are responsible for verifying their own average, whether submitted by the bowler, the team captain or others. If the submitted average is lower than required and results in a lower classification or more handicap, the bowler's score is disqualified. If the submitted average is higher than required, prize winnings will be based on the submitted average. In the case of a team of two or more bowlers, the averages will be combined to determine if the correct total is higher or lower than the submitted total.
4. Average corrections can be made up to the end of the bowler's first game of a series. Or, if an extension of time has been granted in writing by tournament management before the end of the first game of a series, the correction can be made within 48 hours after the end of the series.

**5. When an association publishes a yearbook, a tournament using previous season averages to determine handicap or classification, shall use the yearbook to verify averages or used the association's average listing on their website and not require the Local Association Manager to verify averages from that association.**

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#### **Assigned Averages**

**Rule 319b.** A bowler who does not have an acceptable average under tournament rules will bowl scratch unless the rules specify a minimum average that will be assigned by tournament management prior to participation.

Tournament management has the authority to assign an average higher than the minimum average prior to participation.

#### **Average Adjustments (Rerating)**

**Rule 319c.** The average of a bowler may be adjusted upward before participation in any event. If the assigned average is not accepted by the bowler, the entry fee shall be refunded.

Unless the tournament rules state otherwise, in a handicap or classified tournament, a bowler who has had his/her average adjusted/rerated in accordance with this rule is required to report all previous assigned/rerates, whether the bowler accepted the adjustment/rerate or not, at the time of bowling.

The following information must be submitted prior to participation for possible average adjustment/rerate:

1. The name of each tournament in which an average adjustment/rerate was assigned;
2. The adjusted/rerated average

Failure to comply with these provisions is cause for a forfeiture of entry fees and prize winnings.

#### **Reporting Prior Prize Winnings**

**Rule 319d.** A handicap or classified tournament may require a bowler to report any previous tournament prize winnings as a condition for entry.

In a handicap or classified tournament that does not have such a rule, anyone who has qualified<sup>#</sup> for a cash and/or merchandise prize of \$300 or more in the position standings prize list in any event in a tournament, including all events, special features, special prizes and donated prizes, within the last 12 month period must give tournament management the following information prior to participation, for possible average adjustment:

1. The name of each tournament in which they have been paid such a prize, or if not yet paid, where they have qualified for a prize.

2. The amount of the prize:
  - a. \$300 or more in any one event;
  - b. Total combined prize winnings of \$500 or more in any one tournament;
  - c. Total combined prize winnings of \$1,000 or more in all tournaments within the past 12 months.
3. The actual score bowled to qualify for the prize.
4. The prize position.

Failure to comply with these provisions is cause for a forfeiture of entry fee and prize winnings.

*NOTE: "Qualified" is defined as the date and time the tournament officially ended (completion of the last squad or round of competition), or payment of prizes, whichever comes first. All bowlers regardless of average must comply with the provisions of Rule 319d.*

#### **Average Adjustment for Entry**

*NOTE: All sanctioned and unsanctioned scores from the game of tenpins must be used in the application of this rule.*

**Rule 319e.** Unless the tournament rules state otherwise, in a handicap or classified tournament a bowler shall adjust their entering average if, during the 12 month period immediately preceding the time and date of bowling the bowler's accumulated average for all, but not less than 21 tournament games, exceeds the average to be used for entry by 15 or more pins. In that case, the accumulated average must be used for handicapping or classification purposes.

The bowler is responsible for keeping a record of the names, dates, scores, and prize winnings in all tournaments entered in the previous 12 months, including those still running. These include all tournament scores bowled in accordance with the game of American tenpins. A bowler whose tournament scores require an adjustment must submit the adjusted average in writing before the end of the first game in a tournament, unless tournament rules allow for such adjustment to be made within a specified time after bowling. Failure to use the adjusted average in accordance with the foregoing is cause for forfeiture of entry fees and prize winnings, and the bowler is subject to suspension of registration in CTF. On appeal or protest, the bowler must promptly supply the record of the names, dates, scores, and prizes won - or scores that qualify to win - in all tournaments in which the bowler competed within the previous 12 months. Nothing in this rule will be deemed to supersede the authority of tournament management or local association to adjust a bowler's average upward prior to bowling.

#### **USBC Averages**

**Rule 319f.** CTF will recognize averages of 21 games or more established in leagues under the jurisdiction of the United States Bowling Congress (USBC) for entry purposes in CTF tournaments subject to the following:

1. All USBC equipment and certification specifications apply to the bowling centres in which the averages are established.
2. All USBC general playing rules apply to the league(s) in which the averages are established.
3. Tournament rules do not exclude USBC averages.

### **TOURNAMENT PLAYING RULES**

#### **Two Lanes Required**

**Rule 320a.** Bowling shall begin in accordance with a previously arranged schedule. Two lanes immediately adjoining each other shall be used in each game of tournament play.

The first game of a series starts on the lane where the team or individual is scheduled. Succeeding games start on the lane on which the team or individual finished the preceding game unless each complete game is bowled on a different pair of lanes.

#### **Order of Bowling**

**Rule 320b.** Members of competing teams, doubles and individual entrants shall successively and in regular order bowl one frame on one lane, and for the next frame alternate and use the other lane until five frames are bowled on each lane of the pair.

### **Interrupted Game or Series**

**Rule 321.** If equipment failure on a pair of lanes would delay the progress of the series, tournament officials can authorize the completion of a game and series on another pair of certified lanes. The interrupted game and series must be resumed from the point of interruption.

### **Tardy Players**

**Rule 322.** Any player or team arriving late shall begin play with the score to count from the frame then being bowled.

If a team refuses to start because a full lineup is not present, tournament management, at its discretion, can declare the game forfeited. No absentee or vacancy scores shall be permitted, and a bowler must bowl on the same lanes and at the same time their team bowls.

Unless the tournament rules allow missed frames to be made up, a bowler who misses one frame or more by not being present and ready to bowl in turn shall not be credited with any pins for the frames missed.

### **Pacers**

**Rule 323.** Pacers are permitted to maintain competitive conditions, unless otherwise provided by tournament rule. Scores bowled as a pacer shall not count in determining prize winners, and a pacer cannot later enter or compete in the tournament unless the tournament rules permit multiple participation. If a pacer is a CTF registered participant, they shall be eligible for all CTF individual awards.

### **Lineup Changes**

**Rule 324a.** If a change in a team or doubles lineup is desired, it must be requested at least 30 minutes before the time the entrants are scheduled to bowl unless otherwise stated in the tournament rules.

Thereafter, no player shall change position in any team or doubles lineup after the player has been checked onto the lanes to bowl unless authorized by the tournament official in charge. Violation may be cause for disqualification.

If a replacement is needed on each of two teams, the entrants present may be paired together.

### **Substitutions During Game or Series**

**Rule 324b.** After a team or doubles series has started, no changes can be made in the order of the players, but the captain can replace any player with a qualified substitute at any time. A player removed during a game cannot return to bowl in that game. The score of the game is credited to the starting player.

No substitutions can be made in a singles event after the series has started except in tournaments where two or more series or blocks of games are bowled. In such events, substitutes may be permitted at the discretion of tournament management. A player removed cannot return for the balance of the competition.

Scores bowled through the efforts of more than one individual player do not qualify for CTF awards, tournament individual awards, other than position standings prizes, nor can the scores be included in the all events total.

### **CTF Youth – Replacement of Entrants**

**Rule 324c.** After a tournament entry has been filed, a player whose name is shown on the entry form can only be removed upon approval of the individual submitting the entry form. A bowler whose name is on the entry form and is not present to compete in the tournament at the scheduled time may be replaced by authorization of the individual submitting the entry form, or in the absence of this individual, upon approval of the majority of the members of the team.

When a player originally entered in a team event is replaced prior to the scheduled tournament date, ample notification shall be given to the player being replaced. If the player being removed paid the entry fee, the entry fee must be returned.

A player being replaced in the two-player and/or individual events must agree to being replaced in these events or should they fail to appear when scheduled, the individual submitting the entry form, or their appointee, may make such replacements.

A replacement must be an eligible participant under the CTF Youth and tournament rules.

### **Team Bowling Alone**

**Rule 325.** Unless tournament rules state otherwise, a team or individual scheduled alone on a pair of lanes must bowl the games as though they were contested. Each player must complete a frame on one lane before the player bowling lead off starts the next frame on the adjoining lane.

This rule applies to all team tournaments except those which, by rule, schedule each team alone on a pair of lanes and permit the members to follow each other immediately in order on the alternate lane. Match play tournaments may establish target scores, for purposes of determining whether teams qualify for bonus points, when there is less than a full complement of teams.

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### **Tie Scores**

**Rule 326a.** When there is a tie for any championship in a tournament, it is optional with tournament management to have a playoff or declare co-champions. However, if there is a duplication of personnel on the tied teams, Rule 326b applies.

**CO-CHAMPIONS:** If co-champions are declared, the cash prizes for the positions affected are to be equally divided. Tournament management is required to supply additional medals or awards it makes to champions, which are emblematic of co-championships, from a fund other than the prize fund.

**PLAYOFF:** In match game or elimination tournaments, the number of games or frames played in deciding ties shall be determined by tournament management. In other tournaments, one game shall be played in deciding all ties, unless otherwise specified in the tournament rules, but under no conditions may the playoff consist of less than one delivery.

In playing off a first place tie, the team or individual scoring the highest is entitled to all first place prizes, except the optional all events cash prize is dependent on whether the winner is eligible. The team or individual with the next high score is entitled to second prize, etc.

Ties for other than first prize and position shall be decided by tournament management.

### **Duplication of Personnel**

**Rule 326b.** When multiple participation is permitted in a tournament and one or more bowlers are members of the teams tied for the championship, the following procedure applies in deciding the championship.

1. When two or more teams are tied, and the same bowlers are duplicated on all of the tied teams, co-champions may be declared. If a playoff is conducted, only those members not duplicated on the teams shall bowl in the playoff series.

2. If three or more teams are tied, and the same bowlers are not duplicated on all of the tied teams, co-champions must be declared.

### **Scorers**

**Rule 327a.** A tournament is required to have official scorers to record all games bowled in the tournament or use a CTF approved automatic scoring device.

If a full complement of scorers is not available and the bowlers affected cannot be rescheduled, they may be allowed to record their own scores under supervision of tournament management.

In match game tournaments where the pin count is not carried forward, tournament management may authorize the competing players to keep score.

### **Scoring Errors**

**Rule 327b.** After a score has been recorded, it cannot be changed unless there is an obvious error in scoring or calculation. Obvious errors must be corrected by a tournament official immediately upon discovery. Questionable errors shall be decided by tournament management. Tournament management may, by rule, set a time limit for the correction of errors.

### **Scoring Process**

**Rule 327c.** A handicap game or series shall not be capped unless otherwise stated in the tournament rules. A game or series cannot be capped below the highest possible scratch score.

### **Scores - Loss of**

**Rule 328.** A tournament game or frame(s) within a game that is irretrievably lost in the scoring process may be re-bowled with approval of tournament management, unless prohibited by rule. The decision of tournament management shall be final, except where an appeal is made to CTF for final consideration.

### **Appeal or Protest**

**Rule 329.** A protest or appeal involving eligibility or playing rules must be filed with tournament management:

1. For adult tournaments within 72 hours or before tournament prizes are paid whichever occurs first.
2. For CTF Youth tournaments:
  - a. Eligibility and/or average violations can be filed up to 10 days after prizes are paid out.
  - b. Within 72 hours of the infraction.

The protest or appeal must be in writing and the grounds for the protest or appeal briefly stated.

An appeal regarding the decision of tournament management or local association may be made to CTF. The decision of CTF is final and binding on all involved parties. Prizes for the positions affected cannot be distributed until the protest or appeal is resolved.

**NOTE: For disqualification procedures and sample letters, see CTF Tournament Managers' Manual**

**Changing Delivery in Handicap and Classified Tournaments**

**Rule 330.** In handicap and classified tournaments, once the bowler has taken their first shot, they shall continue to use that hand throughout the tournament unless, due to injury, the bowler finds it impossible to continue bowling with the same hand. The bowler may seek approval of the tournament director to continue with the opposite hand.

Penalty: Disqualification in the event in which the violation occurs and loss of entry fee for that event.

**Altering Surface of Bowling Ball****Rule 331.**

1. For tournaments with bowling ball restrictions (e.g. 6-ball limited events) bowling ball surface adjustments by hand are acceptable between games provided they are done in the designated area and that the adjustment procedure does not delay the bowler's next turn. Any use of chemicals must be on the "acceptable list" as listed on the World Tenpin Bowling Association ("WTBA") website, [www.worldtenpinbowling.com](http://www.worldtenpinbowling.com). A full, up to date list of these products is available on the WTBA website includes anything listed in the "Acceptable during certified competition" sections. Bowlers are not allowed to use anything listed in the "Products Containing Solids or Abrasives" section nor anything listed in the "Not acceptable at any time" sections. The ball must be wiped clean after any adjustments.

2. Altering the surface of the bowling ball, besides what is mentioned in Rule 331 #1 above, is allowed in a designated area only during the official practice session, during the practice session immediately preceding a competition round, and between competition rounds. Altering the surface of the bowling ball during a game is not allowed. If the surface is adjusted during a game, the penalty is zero pinfall in that game.

## **Chapter IX CTF Bonding, Burglary and Hold Up Insurance**

CTF provides bonding, burglary and hold up insurance for all chartered provincial, local associations, CTF sanctioned leagues and the officers of CTF leagues. CTF provides no coverage outside the terms of its purchased policies.

The bonding program covers:

- Misuse of Funds: A shortage attributable to dishonesty by a league or association officer.
- Funds taken through the forcible entry into the premises or locked receptacle, where the funds are kept, of an officer or their messenger. There must be visible evidence of forcible entry. An on-site police report is required.
- The taking of funds from an officer, or their messenger, by violence or threat of violence.

The CTF bonding program does not cover funds frozen through insolvency or liquidation of any financial institution. Therefore, the banking or credit institution must be a member of the Canada Deposit Insurance Corporation.

### **Leagues**

The officers of all CTF sanctioned leagues are bonded for \$10,000 at no cost to the league. Leagues with prize funds in excess of \$10,000 will only receive coverage up to \$10,000. Funds in excess of \$10,000 will not be insured. CTF is responsible for a deductible of \$1,000 per occurrence.

The following conditions govern the method by which leagues must handle their funds to qualify for 100 percent protection of any loss caused by the dishonest act of a league officer:

- League applications and registration fees must be received within 30 days of the start of the schedule, counting the first day of competition. The League President should verify this is done.
- Funds must be deposited within seven days in an insured bank or credit institution in the name of the league.
- Two officers authorized by the league must co-sign for all withdrawals. (Members of an immediate family cannot co-sign for withdrawals.) Officers must be registered participants of CTF. Signature stamps cannot be used nor can cheques be pre-signed.
- The president of the league must personally verify the bank account each month.

Failure to meet the above conditions may result in a 100 percent reduction of any documented loss caused by the dishonest act of the league officer. CTF recommends that league funds be deposited in a chequing account, with the monthly statement mailed directly to the president by the bank. When funds are deposited in any other account, and the president is not the cosigner for withdrawals, their name must be identified with the account to enable the president to personally verify the amount on deposit.

### **In-Centre Banking Service**

If a league uses the banking service provided by the bowling centre, it is at its own risk as league funds held by bowling centres will not be covered by CTF's bonding, burglary and hold up insurance.

### **Associations**

The officers and directors of all chartered provincial or local associations are bonded for loss of funds due to burglary and/or holdup for \$10,000 at no cost to the association. The program also provides coverage for misuse of funds or theft by an association officer. CTF is responsible for a deductible of \$1,000 per occurrence. The plan does not cover board members conducting tournaments or events other than those run in the name of the association.

The following conditions govern the method by which associations must handle their funds to qualify for 100 percent protection of any loss caused by the dishonest act of an association officer:

- Funds must be deposited in an insured bank or credit institution in the name of the association.
- Withdrawals require the signatures of two authorized officers; signature stamps are not be used nor can cheques be pre-signed.
- Two members of the immediate family cannot co-sign for withdrawals from any association account.
- The president must verify the account monthly and the association account must be audited annually.

Failure to meet the above conditions will result in a 100 percent reduction of any documented loss caused by the dishonest act of an association officer.

### **Burglary and Hold-Up Insurance**

The funds of each CTF sanctioned league, provincial and local associations are insured against loss by burglary and holdup in the following manner:

- Receipts: Not to exceed one week's receipts at any one time: with a limit of \$2,000.

➤ Disbursements: When funds are deposited in a recognized banking and/or credit institution, and in the name of the league, the amount of total liability is \$10,000 at any one time for a period of seven days, to cover funds withdrawn for end of the season prize money distribution or for a disbursement in behalf of the league. Therefore leagues with large prize funds only pay out a maximum of \$10,000 in cash with the balance paid in cheques.

In the event the league or association fails to deposit the funds in a recognized banking or credit institution in the name of the organization as specified, the insurance company will be liable for only one week's receipts when a loss occurs due to burglary or holdup.

**THE INSURANCE POLICY DOES NOT COVER LOSS BY FIRE, MYSTERIOUS DISAPPEARANCE OR FUNDS LEFT UNATTENDED.**

**Losses and Claims**

Under the bonding and insurance program, any loss or claim should be reported to CTF within 15 days. The letter of notification should include the amount of loss or terms of a claim and the circumstances. The insurance company shall not be held liable for any loss or claim which, on investigation in a given case, may have existed prior to the time the bond or insurance became effective. Any attempt to regain funds through an agreement between the principal and offended parties without authorization from CTF creates a legal problem which places the league's right of recovery under the bond in jeopardy.

**General Information**

The bond and insurance shall remain in force for continuing leagues not only to the end of the season, but for the so-called off season until the new season begins. A league receives temporary 30-day protection (winter and summer) from the starting date of its schedule. If the league application is not received by the association within the 30 day grace period, the bonding and insurance become effective when the application and dues are received by the association, and only such funds as on deposit at that time, plus funds deposited thereafter. Failure to submit the league application within the stated time voids protection for all money collected prior to the date the league application was received.

ANY OFFICER WHO MISUSES THE FUNDS OF A LEAGUE, LOCAL OR PROVINCIAL ASSOCIATION SHALL BE SUBJECT TO SUSPENSION FROM CTF REGISTRATION. LIKEWISE, THE INSURANCE COMPANY WILL NOT EXTEND COVERAGE TO ANY INDIVIDUAL WHO MISUSED FUNDS IN THE PAST OR CONVICTED OF A FELONY. THE PRESIDENT MAY ALSO BE LIABLE FOR INDEFINITE SUSPENSION FROM CTF REGISTRATION FOR FAILING TO MAKE MONTHLY VERIFICATION.

***NOTE: "Verify" means the president must not only determine the amount on deposit, but also do the arithmetic necessary to determine how much should be on deposit. If the account is found to be short, the president must report the shortage immediately to CTF National Office for possible action under the bonding insurance policy.***  
***All cheques must bear the signature of two authorized cosigners. Cheques should not be made out to cash. The chequebook should be reviewed to verify entries made and to reconcile the appropriate bank statements.***

**Chapter X**  
**CTF League Information**

**Handicap Procedures**

Handicapping is a means of placing bowlers and teams with varying degrees of skill on as equitable a basis as possible for their competition against each other. CTF recommends that higher handicap percentages be used for more equalized matches.

Example, with handicap based on 80% of 200: (All fractions are dropped when figuring handicap.)

<b>Team A</b>		<b>Team B</b>	
Jill	160 + 32 = 192	Scott	124 + 60 = 184
Barbara	155 + 36 = 191	Pam	122 + 62 = 184
Paul	140 + 48 = 188	Eric	132 + 54 = 186
Juanita	146 + 43 = 189	Jennifer	141 + 47 = 188
Adam	167 + 26 = 193	Mike	160 + 32 = 192
	768 + 185 = 953		679 + 255 = 934

With 80% handicap, Team A has a 19-pin advantage over Team B. By basing handicap on 80% of 200, it would be difficult for Team B to win the game. If the members of Team A were to bowl their average, it would be necessary for the members of Team B to exceed their own team average by at least 19 pins in order to win the game.

Example, with handicap based on 100% of 200:

<b>Team A</b>		<b>Team B</b>	
Jill	160 + 40 = 200	Scott	124 + 76 = 200
Barbara	155 + 45 = 200	Pam	122 + 78 = 200
Paul	140 + 60 = 200	Eric	132 + 68 = 200
Juanita	146 + 54 = 200	Jennifer	141 + 59 = 200
Adam	167 + 33 = 200	Mike	160 + 40 = 200
	768 + 232 = 1000		679 + 321 = 1000

If the handicap is based on 100% of 200, the chances of Team B winning the game would be more realistic. The game becomes a most pins over average contest.

Since CTF rules state games with handicap included are to be eligible for league prizes, unless the league rules otherwise, problems can arise when handicap is based on the difference of the averages of the two competing teams. CTF recommends handicap leagues use the individual or the team method of handicapping, so both teams in a match have the benefit of handicap. See Rules 100e and 607 for the rules which govern handicap leagues.

**Individual Method of Handicapping**

Set a scratch figure higher than the entering average of any bowler in the league and decide on the percentage to be used for computing handicap. The individual handicaps of the bowlers are added together for the team handicap. In the following example, 100% of 200 is used.

<b>Actual Average</b>	<b>Handicap 100% of 200</b>		
Kathy.....	130	70	
Linda.....	140	60	(200 minus average
Ashley.....	125	75	X 100% equals
Keith.....	135	65	bowler's handicap.)
Ed.....	170	30	
		300	Handicap for Team

**Team Method of Handicapping**

Set a scratch figure higher than the entering average of any team in the league and decide on the percentage to be used in computing the handicap. The actual averages of the bowlers are added together in determining the team average. In the following example, 100% of 800 is used.

Team C		Team D	
Kathy.....	130	Justin.....	137
Linda.....	140	Theresa.....	130
Ashley.....	125	Sara.....	131
Keith.....	135	Todd.....	120
Ed.....	170	Frank.....	167
	700		685
Handicap	100	Handicap	115

Handicap for Team C: 800 scratch - 700 team average is  $100 \times 100\% = 100$  pins handicap for each game.

Handicap for Team D: 800 scratch - 685 team average is  $115 \times 100\% = 115$ .

### Entering Averages

The league decides by rule the number of games required to establish an average. When bowlers have had previous league experience, the league may use these averages as entering averages for computing handicap on the first night of competition, or until they have established an average based on the league rule.

For new bowlers who have no previous league experience or average, the league may:

1. Handicap them from a set figure, for example 100, until they have established an average based on league rule, or
2. Use a "retroactive" handicap, computed after the bowler's first three games, to be applied to that series and the next series in which the bowler competes.

### Computing Averages

Individual averages for all bowlers in the league must be based on actual pinfall. Any extra pins over and above the individual's full pin average must be disregarded. (See Rule 118a.) The individual average record cannot include absentee scores or handicap.

A team average is the combined current average of each bowler on the team.

### Computer Average Service

Even though a league uses a computerized secretarial service, a secretary would have to be elected to serve on the league board of directors and to comply with the duties outlined in Rule 102e. Maintaining the averages is only one of the secretary's duties detailed in the rule.

It is not necessary for the league secretary to maintain a separate set of average records for each league member. The secretarial service provides the required information on the averages in compliance with the rules. The secretary should retain a copy of the weekly standing sheet for the league records, which would provide up-to-date data on each bowler's average.

The weekly standing sheet printout should be accepted as a valid league average record and averages could be verified from it. If a bowler has a question about their average, the recap sheets could be checked with the weekly standing sheet to determine whether the proper series and games were entered.

### Substitutions During Game

If a bowler becomes disabled or an emergency occurs during a game, a substitution may be made in accordance with Rule 108a. The combined score would count for the team's game, but would not be credited to either player's average, unless otherwise provided by league rule.

In a handicap league, the handicap would have to be adjusted. Each bowler receives 1/10 of their single game handicap for each frame bowled. For example, if the original player bowled seven frames, the handicap is 7/10 of their single game handicap and 3/10 of the substitute's handicap. In leagues using the team method of handicap, the same procedure is used. The team handicap is figured with the original player and then with the substitute in the lineup, and the handicap used is based on the number of frames completed by each player.

When a substitute is not available, 1/10 of the regular member's absentee score is to be used and the handicap would remain the same.

If the player who was unable to complete the game was a substitute, the absentee score of the regular member is used.

## Chapter XI CTF Youth Disciplinary Actions

*NOTE: An "adult leader" includes: association officers, league supervisors, league officials (as defined in Rules 102i and j), tournament managers, league coordinators, in-province instructors, CTF certified coaches, youth directors or designated coaches having leadership in prescribed areas of youths' involvement.*

### Procedures for Disciplinary Actions

The procedures of Rule 800 shall be followed unless the registered participant leaves the CTF Youth organization to join the adult ranks. The process will be discontinued and no further action taken unless a request for reinstatement in the CTF Youth program is received.

### Infractions of Rule 100k

**Rule 800.** No current rule.

### Limited Removals

**Rule 801.** The league supervisor or league official may impose the following penalties for rule infractions and/or improper conduct:

1. Limited removal of not more than three league sessions.
2. Remove permanently.

The above removal processes only apply to the league(s) under the supervision of the league supervisor or league official and do not restrict the member from participation in other CTF Youth leagues or tournaments.

### Adult Leaders in the CTF Program

**Rule 802.** Complaints against adult leaders in the CTF Youth program are filed with the CTF Local Association Manager in the area in which the leader is actively involved or the CTF National. The complaint must specify the violation and incident(s) that led to the violation. This rule covers the following violations:

1. Allowing a CTF Youth registered participant to violate a CTF Youth or league rule(s).
2. Misuse of entrusted funds or failure to verify accounts.
3. Misfeasance (the performance of a lawful action in an illegal or improper manner), malfeasance (wrongdoing or misconduct by an adult leader), or nonfeasance (failure to act, especially failure to do what should be done).
4. Failure to process registration and fees to the local association within 30 days.
5. Consumption of alcoholic beverages or use of illegal drugs while involved in CTF Youth activities.
6. Unsportsmanlike conduct or encouragement of such conduct by CTF Youth registered participants.
7. Inappropriate behavior or conduct such as, but not limited to the following: physical, sexual or mental abuse; commission of fraud in completing of the volunteer application form, tournament entries or average verification forms; use of obscene language.

*NOTE: The use of tobacco products in the area where CTF Youth athletes are competing is prohibited.*

*The association must follow procedures outlined in the CTF Suspension and Reinstatement Procedures, Section G of the CTF National Policy Manual.*

*Any person who is under suspension from, denied registration in, or whose registration is presently restricted by CTF or USBC, shall not be eligible to be an adult leader in the CTF Youth program. The CTF Executive Director may, in cases involving denial of the right to hold office by CTF or USBC, authorize an individual to act at any level of the CTF Youth coaching program. The individual shall not be covered under the bonding program.*

### **Appeals**

**Rule 803.** Right of appeal by the defendant shall be fully protected in matters of suspension and limited removals (Rule 801), as provided in the **CTF Suspension and Reinstatement Procedures, Section G of the National Policy Manual**. The appeal must be filed in writing with the local association or CTF National within:

1. 48 hours of a limited removal.
  2. 15 days of the date of suspension or permanent removal.
- A removal from one to three league session(s) is held in abeyance until a decision is made by CTF National.
  - For appeals relating to suspensions for youth eligibility violations, the defendant's eligibility is determined by CTF National.
  - The local association should file appeals received to CTF National within seven days of receipt.



## Chapter XII Baker System

The Baker System format places emphasis on the team effort rather than individual accomplishments of team members. All team members follow each other in regular order to bowl a single game. For a 5-player team, Player #1 bowls frames 1 and 6; #2 bowls 2 and 7; #3 bowls 3 and 8; #4 bowls 4 and 9; and #5 bowls the 5th and 10th frames. The order of bowling is set by the team captain and may be adjusted at the conclusion of any game.

Most of the rules are the same as in regular league/tournament bowling; however, instead of each player having their own score, the combined effort of the team constitutes a game/series.

Other CTF Rules which are affected by the Baker Format are below. Each league should adopt their own rules governing these situations. Under each rule is CTF's suggestion.

### Handicaps

The team method should be used. The league should adopt a rule stating averages would be figured on the first night and current thereafter.

Example: A team averaged 160 on the first night and the league rule states 100% of 200, the team would receive 40 pins handicap per game.

### Absentee Scores

Ten percent of the team's Baker league average for each of the frames should be used. The first ball is half of the value of the frame rounding off to the lower figure.

Example: Team has 175 Baker average. Absent bowler would get 17 pins per frame-8 on first ball, 9 on second.

### Vacancy Scores

The same could hold true for a vacancy score as it does for an absentee score. The league should establish a set figure and use half of the value for the first ball rounding off to the lower figure.

### Averages

Individual averages can be figured frame by frame and should be submitted to the local association, as Baker System averages.

### Sanctioning

To apply for sanctioning, submit a sanction application in the same manner as you would for a regular league or tournament. Just indicate on the application you are a Baker System modified format.

Many of these CTF services apply!

- **Your prize fund will be bonded.**
- CTF can be contacted locally or nationally for advice on rules questions and league organization.
- The lanes are certified by CTF
- CTF supplies; such as league standing sheets and schedules can be used.

## CTF AWARDS

A detailed listing of CTF Awards, including Special Achievement Awards, Youth Awards, High Score Awards, Honour Score Awards and Purchasable Awards, can be found on our website, [www.gotenpinbowling.ca](http://www.gotenpinbowling.ca).

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## SOME SPECIAL INCENTIVES FOR CTF REGISTERED PARTICIPANTS



Expedia Cruiseship Centers is CTF's Exclusive Travel Partner. All of our registered participants and families are eligible for:

- Onboard cash credits when booking a cruise vacation
- CTF swag when booking land travel
- Expedia+ Rewards

Check out their website at [www.cruiseshipcenters.com/CTFbowling](http://www.cruiseshipcenters.com/CTFbowling) or call them at 1-877-572-9500.

Let Expedia take care of all of your travel needs...we're Expedia!

### ORDER YOUR SPIRIT WEAR ONLINE!



SHOP NOW

Our registered participants have been asking to purchase CTF gear and now you can. Go to <http://canadianpeninfederation.entripyshops.com/>. When purchasing items, use the code entripyshops10 and you will get a one-time 10% discount on your purchases. If you are interested in placing a bulk order (i.e. team uniforms, etc.), please let us know, as you could receive bulk pricing and advertising posters.



If you shop online, why not let your shopping benefit Team Canada as well by using FlipGive? Many top names and companies that we already use in our daily life have partnered with FlipGive and a small percentage of your purchase is donated to Team Canada **at no cost to you**.

Sign up at [https://www.flipgive.com/teams/71043-team-canada-ctf?fundraiser\\_id=282766](https://www.flipgive.com/teams/71043-team-canada-ctf?fundraiser_id=282766)

**Canadian Tenpin Federation Inc./  
Federation Canadienne des Dix-Quilles Inc.  
By-Laws**

**ARTICLE I  
NAME, INCORPORATION AND OFFICES**

The name of the corporation is the Canadian Tenpin Federation Inc./Federation Canadienne des Dix-Quilles Inc., referred to in these Bylaws as "CTF." The CTF is organized under the laws of the Province in which it is incorporated and maintains offices as determined by the CTF Board of Directors (the "CTF Board").

The CTF is incorporated under the Canada Not-for-Profit Corporations Act, S.C. 2009, c.23, including the Regulations made pursuant to the Act, and any statutes or regulations that may be substituted, as amended from time to time (the "Act").

**ARTICLE II  
COMPLIANCE**

The CTF:

1. Is established and conducted in compliance with applicable federal, provincial, and local laws and regulations in all of its purposes, activities, policies, and programs;
2. Is not organized for profit and no part of its net earnings inure to individuals; it is organized and operated consistent with the requirements of the Canada Customs and Revenue Agency as they apply to an organization that fosters national or international amateur sports competition, in relation to appropriate federal taxation exemptions. and
3. Is eligible to be recognized by the Canadian Olympic Committee ("COC") as the National Governing Body for the sport of tenpin bowling; in particular the CTF:
  - (a) Is a member of the governing international sports federation World Tenpin Bowling Association (WTBA), which governs the sport of tenpin bowling included on the program of the Olympic or Pan American Games and which is recognized by the International Olympic Committee;
  - (b) Agrees to submit to binding arbitration in any controversy involving (i) its recognition as a National Governing Body, or (ii) the opportunity of any amateur athlete, coach, trainer, manager, administrator, or official to participate in amateur athletic competition upon demand of the COC or any aggrieved amateur athlete, coach, trainer, manager, administrator, or official, conducted in accordance with the Commercial Rules of the COC in relation to Amateur Sports (e.g. ADRsportsRED);
  - (c) Is autonomous in the governance of the sport of tenpin bowling in that it independently determines and controls all matters central to that governance, does not delegate any of that determination or control, and is free from outside restraint;
  - (d) Permits participation by any individual who is a tenpin bowler or an amateur athlete, coach, trainer, manager, administrator, or official active in the sport of tenpin bowling;
  - (e) Provides an equal opportunity to amateur athletes, coaches, trainers, managers, administrators, and officials to participate in amateur tenpin bowling competition without discrimination on the basis of race, color, religion, age, gender, disability, or national origin, and with fair notice and opportunity for hearing to any amateur athlete, coach, trainer, manager, administrator, or official before declaring the individual ineligible to participate;
  - (f) Is governed by a board of directors who are selected without regard to race, color, religion, national origin, or gender, with reasonable representation on the CTF Board of both males and females;
  - (g) Has a board of directors and other governance bodies that have established criteria and election procedures for individuals who are actively engaged in amateur athletic competition in tenpin bowling or who have represented Canada in international amateur athletic competition within the preceding 10 years;
  - (h) Provides for reasonable non-voting advisory roles for any amateur sports organization which, in the sport of bowling, conducts on a level of proficiency appropriate for selection of amateur athletes to represent Canada in international amateur athletic competition, a national program, or regular national amateur athletic competition, and ensures that these roles

reflect the nature, scope, quality, and strength of the programs and competitions of that amateur sports organization in relation to all other of those programs and competitions in the sport of bowling in Canada;

- (i) Has no officers who are also officers of another amateur sports organization, which is recognized by the COC as a National Governing Body;
- (j) Provides procedures for the prompt and equitable resolution of grievances of its Members and Registered Participants;
- (k) Does not have eligibility criteria relating to amateur status or to participation in the Olympic or Pan American Games, which are more restrictive than those of the appropriate international sports federation;
- (l) Is prepared to meet the obligations imposed by the COC on a National Governing Body, including those relating to complaints against a National Governing Body and those relating to mediation of complaints;
- (m) Minimizes, through coordination with other amateur bowling organizations, conflicts in the scheduling of all practices and competitions;
- (n) Disseminates and distributes to amateur athletes, coaches, trainers, managers, administrators, and officials in a timely manner the applicable rules and any changes to those rules of the CTF, the COC, and the WTBA;
- (o) Promptly reviews every request submitted by an amateur tenpin bowling organization or individual for sanction (i) to hold an international amateur tenpin bowling competition in Canada, or (ii) to sponsor Canadian amateur tenpin bowlers to compete in international competition held outside Canada, and determine whether to grant the sanction according to the requirements of the COC, all provided in written policies approved by the CTF Board;
- (p) Allows a tenpin bowler to compete in any international amateur tenpin bowling competition conducted under CTF auspices or that of any other amateur tenpin bowling organization or individual, unless the CTF establishes that its denial was based on evidence that the organization or individual conducting the competition did not meet the criteria for CTF sanctioning of tenpin bowling competition consistent with the requirements of the COC, all provided in written policies approved by the CTF Board;
- (q) Provides equitable support and encouragement for participation by women where separate programs for male and female tenpin bowlers are conducted on a national basis;
- (r) Encourages and supports amateur tenpin bowling programs for persons with disabilities and for their participation in amateur tenpin bowling activity, including, where feasible, the expansion of opportunities for meaningful participation by persons with disabilities in programs of tenpin bowling competition for persons without disabilities;
- (s) Provides and coordinates technical information on tenpin bowling equipment design, coaching, performance analysis, sports medicine, and physical training; and
- (t) Encourages and supports dissemination of information in the area of sports safety.

### **ARTICLE III MEMBERSHIP**

#### **Section A. Membership**

The CTF will have three classes of membership:

- (a) Association Member
- (b) Director Member
- (c) Athlete Council Member

“Association Members” are provincial and local tenpin bowling associations that meet requirements established in these Bylaws and by the CTF Board. Association Members are subject to the authority of the CTF. The CTF approves the geographic areas in which Association Members may operate. The CTF Board may revoke Association Membership at any time if it determines that the Member is not meeting the established requirements. The duration of an Association Membership is 5-years and is renewable.

Association Members are required to:

1. Accept, and adhere to, these Bylaws, the terms of membership, and the authority of the CTF Board;



2. Adopt and maintain bylaws in the form determined by the CTF Board and avoid any rules or policies conflicting with those bylaws or the CTF Bylaws; and
3. Achieve performance standards established by the CTF Board.

In extraordinary circumstances, the CTF Board may waive or suspend any requirements otherwise applicable to a provincial or local tenpin bowling association.

"Director Members" are those individuals elected or appointed as a Director under these bylaws. Director Members are required to maintain their status as a Director under these Bylaws.

"Athlete Council Members" are those individuals who are elected to the Athlete Council. Athlete Council Members are required to adhere to, and maintain the status required by, the Athlete Council Terms of Reference which may, from time to time, be amended by the CTF Board.

The Athlete Director, once elected by the Athlete Council Membership class, becomes a Director Member and ceases to be a part of the Athlete Council Membership class.

Membership in the CTF:

1. May be suspended or revoked without due process if a Member has failed to maintain the status of a Member as required by these bylaws
2. May be suspended or revoked by the CTF Board following applicable due process if a Member is found to have violated any CTF, provincial, or local association bylaws, policies, procedures, playing rules or other requirements; and
3. Members may withdraw their membership in the CTF by notice in writing to the Executive Director.

#### **ARTICLE IV REGISTERED PARTICIPANTS AND FEES**

##### **Section A. Definition**

Registered Participants are individuals who are engaged in activities that are provided, sponsored, supported or sanctioned by an Association Member and may include, but are not limited to including, recreational and competitive athletes, members of national teams, coaches, officials, event organizers, administrators of provincial/territorial and local associations, and volunteers who serve on club executives, committees and boards of directors

##### **Section B. Status**

Registered Participants do not have the right to vote at a meeting of Members unless they are Delegates representing an Association Member, a Director Member, or an Athlete Council Member.

A Registered Participant may be suspended or expelled from the CTF in accordance with these bylaws and the CTF's policies and procedures relating to discipline of Registered Participants. A Registered Participant may not resign from the CTF if the Registered Participant is subject to disciplinary investigation or action.

A Registered Participant may be expelled if:

- (a) The Registered Participant fails to maintain any of the qualifications or conditions of being a Registered Participant;
- (b) The Registered Participant resigns from the CTF by giving written notice to the Executive Director, in which case the resignation becomes effective on the date specified in the resignation. The Registered Participant will be responsible for all fees payable until the actual withdrawal becomes effective;
- (c) The Registered Participant fails to pay fees owed to the CTF by the deadline dates established by the Association Member;
- (d) The Registered Participant fails to comply with CTF registration policies or applicable policies;
- (e) The Registered Participant's term of registration expires; or
- (f) The CTF dissolves.

##### **Section C. Fees**

Registered Participants are required to pay fees to the CTF, to local associations, and to provincial associations that assess fees in combined amounts established by the CTF, provincial or local association boards of directors respectively.

## **ARTICLE V CTF BOARD**

### **Section A. Eligibility and Composition**

Individuals elected or appointed to the CTF Board must be Registered Participants with the CTF and must be at least eighteen (18) years old, must be a resident of Canada as defined in the *Income Tax Act*, must have the power under law to contract, must have not been declared incapable by a court in Canada or in another country, and who does not have the status of a bankrupt.

The CTF Board consists of ten (10) elected Directors and up to one (1) appointed Director as follows:

1. Nine (9) Directors elected at a CTF Annual Meeting by the Members. These Directors must meet eligibility criteria established by the CTF Board and additional criteria by the Nominating Committee with CTF Board approval. At no time can more than three (3) elected Directors residing in the same province sit on the CTF Board.
2. The Athlete Council Member class will elect one (1) Director to serve as Athlete Director;
3. One (1) Director may be appointed by the President on an annual basis. For clarity, the number of appointed Directors may not exceed more than one-third (1/3) of the Directors elected at the previous Annual Meeting.

### **Section B. Election**

At the Annual Meeting, Directors are elected to fill open positions on the CTF Board that are subject to election by Members; election is by majority vote of the Members present from:

1. A slate provided by the Nominating Committee; and
2. Nominations from the floor, provided that the names of nominees and their qualifications are submitted to the Nominating Committee at least twenty-four (24) hours prior to the opening of the Annual Meeting, and provided that each nominee is offered as an alternative to fill a specified position on the Nominating Committee's slate.. Absentee voting and voting by proxy are prohibited.

### **Section C. Terms**

The terms of Directors are determined according to the following provisions:

Each Director elected by the Members serves a three (3) year term and may be re-elected to three (3) additional terms, the maximum will be twelve (12) years.

1. Each Director elected by the Members serves a three (3) year term and may be re-elected to an unlimited number of terms;
2. Appointed Directors serve one-year terms and do not have a maximum number of terms;
3. Multiple-year terms are staggered according to procedures established by the CTF Board;
4. When a Director resigns from the CTF Board or fills a vacancy, and has served more than half of a term, that Director is considered to have served a full term; and
5. Multiple terms may be served either consecutively or intermittently.

### **Section D. Resignation, Removal, and Vacancies**

1. **Resignation.** A Director may resign from the CTF Board by providing written notice of resignation to the President or, in the case of the President, to the CTF Board;
2. **Removal.** A Director may be removed for cause, including when the Director is no longer eligible to serve on the CTF Board, by a majority vote of the Delegates at a properly noticed Meeting of the Members; and
3. **Vacancies.** The President will appoint an individual to fill vacancies of elected or appointed positions, other than the Athlete Director, for the unexpired portion of the term. The Athlete Council will appoint an individual to fill a vacancy of the Athlete Director for the unexpired portion of the term.

### **Section E. Authority and Duties**

Management and governance of the CTF is vested in the CTF Board. The CTF Board is a strategic governing body; and its powers and duties include, but are not limited to:

1. Determining programs and services;
2. Allocating resources;
3. Establishing standards and monitoring the performance of the CTF;

4. Employing and evaluating the Executive Director;
5. Determining CTF policy positions;
6. Providing oversight of the administration of the CTF;
7. Approving policies and procedures for:
  - (a) Managing contracts and obligations;
  - (b) Reviewing revenues and expenditures; and
  - (c) Maintaining records and minutes of meetings;
8. Exercising final jurisdiction over violations and interpretations of CTF Rules and Regulations, disputes with or among provincial and local associations, and issues arising from league and tournament play including protests and appeals;
9. Amending and interpreting these Bylaws, certification, equipment specifications, awards qualifications, suspension and reinstatement regulations, national tournament rules, youth rules and policies; and all other CTF Rules and Regulations;
10. Issuing waivers or suspensions of general playing rules, or of league or tournament rules;
11. Establishing national fees amounts, as well as setting terms and conditions for collection of fees;
12. Managing international relations;
13. Exercising care and supervision over provincial and local associations;
14. Communicating applicable rules and any changes to Members and Registered Participants;
15. Approving certified tenpin bowling facilities for training and competition;
16. Developing athlete teams for national and international competition;
17. Selecting the CTF's Representative to the COC; and
18. Reviewing requests for sanction to hold amateur tenpin bowling competitions, and determining whether to grant sanctions, according to the requirements of the COC and as provided in written policies approved by the CTF Board.

**Section F. Remuneration**

Directors shall not receive any remuneration for their services, but by resolution of the CTF Board, expenses of their attendance may be allowed for their attendance at Board meetings and Meetings of the Members. Nothing herein contained, however, precludes a Director from serving the CTF as an officer or in any other capacity and receiving remuneration therefor.

**Section G. CTF Employees**

No employee of the CTF will serve as a voting member of the CTF Board, or of CTF committees, task forces, or other governance bodies.

**ARTICLE VI  
OFFICERS**

**Section A. President, Vice Presidents, Executive Director, and Other Officers**

The Officers of CTF include:

1. The President;
2. The First Vice President;
3. The Second Vice President; and
4. The Executive Director.

The CTF Board may establish positions for other officers.

**Section B. Election of Officers to CTF Board**

1. The CTF Board from among current Directors, elects officers, other than the Executive Director, annually. In order to be eligible for an officer position, a director must have served at least two years on the CTF Board.
2. The CTF Board employs the Executive Director.
3. The remuneration of all officers, agents and employees of the CTF Board shall be fixed by the CTF Board, annually by resolution.

**Section C. Executive Director**

**The Executive Director:**

- (a) Shall serve as Secretary/Treasurer of the CTF;
- (b) Shall have the custody of the funds and securities of the CTF and shall keep full and accurate accounts of all assets, liabilities, receipts and disbursements of the CTF in the

books belonging to the CTF and shall deposit all moneys, securities and other valuable effects in the name and to the credit of the CTF in such chartered bank or trust company or, in the case of securities, in such registered dealer in securities as may be designated by the CTF Board from time to time;

- (c) Shall disburse the funds of the CTF as may be directed by proper authority taking proper vouchers for such disbursements, and shall render to the President and Directors at the regular meeting of the CTF Board or whenever they may require it, an accounting of all the transactions and a statement of the financial position of the CTF;
- (d) Shall be empowered by the CTF Board to carry out the affairs of the CTF generally under the supervision of the officers thereof and shall attend all meetings and act as clerk thereof and record all votes and minutes of all proceedings in the books to be kept for that purpose;
- (e) Shall give or cause to be given notice of all meetings of the Members and of the CTF Board or President, under whose supervision the Executive Director shall be;
- (f) Shall also perform such other duties and responsibilities as prescribed by the CTF Board or the President; and
- (g) Shall be invited to attend meetings of the Board in a non-voting capacity.

#### **Section D. Term**

Each officer, with the exception of the Executive Director, serves a one-year term.

#### **Section E. Resignation, Removal and Vacancies**

- 1. **Resignation.** An officer may resign as an officer of the Board by providing written notice of resignation to the President or in the case of the President, to the CTF Board.
- 2. **Removal.** Officers shall be subject to removal by resolution of the CTF Board at any time.
- 3. **Vacancies.** Vacancies in positions of Officers are filled for the un-expired portion of each term by appointment of the President, subject to CTF Board approval. If the vacancy is the President, the Vice President will undertake the role of President and appoint a new Vice President, subject to CTF Board approval.

#### **Section F. Authority and Duties**

- 1. **The President:**
  - (a) Presides at Meetings of the Members of the CTF and at CTF Board meetings;
  - (b) May appoint a Director, subject to CTF Board approval;
  - (c) Appoints the chairmen of all committees with CTF Board approval, except Athlete members of committees, and the Athlete Council; and
  - (d) Serves as the principal spokesperson for the CTF and oversees its international relations.
- 2. **The First Vice President:**
  - (a) Presides at Meetings of the Members of the CTF and at CTF Board meetings when the President is absent; and
  - (b) Performs other duties as prescribed by the CTF Board or requested by the President.
- 3. **The Second Vice President:**
  - (a) Presides at Meetings of the Members of the CTF and at CTF Board meetings when the President and First Vice President are absent; and
  - (b) Performs other duties as prescribed by the CTF Board or requested by the President.
- 4. **The Executive Director:**
  - (a) Serves as Secretary/Treasurer of the corporation;
  - (b) Performs whatever duties and responsibilities are prescribed by the CTF Board or the President; and
  - (c) Shall be invited to attend meetings of the Board in a non-voting capacity.

### **ARTICLE VII MEETINGS**

#### **Section A. Meetings of the Members**

An Annual Meeting of the Members of the CTF is held at a time and place approved by the CTF Board provided it is held within 15 months of the last Annual Meeting and not later than six (6) months after the CTF's preceding fiscal year.

A Special Meeting of the Members may be called at any time by the President or by the Members, upon written requisition, who hold five percent (5%) of the votes of the CTF. Attendance is open to all Members and Registered Participants.

1. **Delegates.** "Delegates" are defined as Registered Participants, 18 years of age or older who are selected to represent Association Members and Athlete Council Members according to these Bylaws.
2. **Voting and Speaking.** Voting at a Meeting of the Members is by Delegates and Director Members. Other Registered Participants or invited individuals may address the Meeting but may not vote.
3. **Voting Rights**
  - (a) **Association Member - Provincial Association Delegates.** Each provincial association that is an Association Member may select one Delegate and one Alternate Delegate to represent the Member at a Meeting of the Members. Each Delegate shall be entitled to one (1) vote.
  - (b) **Association Member - Local Association Delegates.** The number of Delegates to which a local association is entitled will be based on the CTF's records of the association's fiscal year membership as of July 31, the year prior to the Meeting of the Members. Each Delegate shall be entitled to one (1) vote. Each local association that is an Association Member with the CTF is entitled to representation at a Meeting of the Members as follows:

1 through 1500 Registered Participants .....	2 delegates and 2 alternates
1501 through 2500 Registered Participants .....	3 delegates and 3 alternates
2501 through 3500 Registered Participants .....	4 delegates and 4 alternates
3501 through 4500 Registered Participants .....	5 delegates and 5 alternates
4501 through 5500 Registered Participants .....	6 delegates and 6 alternates
5501 through 6500 Registered Participants .....	7 delegates and 7 alternates
6501 through 7500 Registered Participants .....	8 delegates and 8 alternates
7501 through 8500 Registered Participants .....	9 delegates and 9 alternates

Any local association with membership in excess of 8500 members will receive one additional delegate and one additional alternate for every additional 2000 Registered Participants. When a Registered Participant has registered with more than one Local Association, the Local Association in which the CTF National portion of annual fees was paid shall be credited with the registration.
  - (c) **Director Member** – Each Director Member shall be entitled to one (1) vote.
  - (d) **Athlete Council Member – Athlete Council Delegate.** The Athlete Council Membership class is entitled to one (1) vote, exercised by a Delegate selected by the Athlete Council to represent the membership class.
  - (e) New Association Members that do not have records of fiscal year membership may elect one Delegate and one Alternate Delegate.
  - (f) An Association Member that has its membership suspended or revoked is not entitled to have representation at a Meeting of the Members.
4. **Responsibilities.** At Meetings of the Members, members vote to elect Directors to fill the open positions on the CTF Board that are subject to election. In addition, Members' responsibilities include, but are not limited to; vote on motions, approve reports, ratify amendments, approve general playing rules, and approve adult league rules and adult tournament rules for the sport of tenpin bowling as long as any changes do not conflict with requirements for reciprocal average recognition with the national governing body in the U.S.
5. **Meeting Notice.** Written notice of a Meeting of the Members is provided to Members at least 45 days in advance of the Meeting.
6. **Quorum.** The presence of twenty (20) Delegates plus a majority of Director Members establishes a quorum for the transaction of business at a Meeting of the Members.
7. **Action.** Except as otherwise provided, the majority of votes cast will decide each issues, In the case of a tie, the issue is defeated.
8. **Meetings by Electronic Means.** A Meeting of Members may be held by means of telephone, electronic, or other communication facility that permits all participants to communicate

**Commented [D1]:** I'm not sure if we all agreed on the idea of changing from 25 to 20 Delegates for the quorum. Feb24 Call: Agreed to make it 20 Delegates PLUS a majority of the Directors for a quorum.

adequately with others during the meeting. A person so participating in a meeting held by electronic means is deemed to be present at the meeting.

#### **Section B. Meetings of the CTF Board**

The CTF Board meets at least once per year. Meetings may be held upon the request of any Director subject to the approval of a majority of the CTF Board.

1. **Questions Arising from a Meeting.** Questions arising at any meeting of the CTF Board shall be decided by a majority of votes of those members present. Each Director, other than the President, shall each be entitled to one (1) vote. The President shall only cast a vote in order to break a tie.
2. **Meetings by Electronic Means.** A meeting may be held by means of telephone, electronic, or other communication facility that permits all participants to communicate adequately with others during the meeting. A person so participating in a meeting held by electronic means is deemed to be present at the meeting.
3. **Notice.** Written notice of meetings is provided to the CTF Board at least 45 days in advance.
4. **Quorum.** A quorum for conducting business is a majority of the CTF Board.
5. **Action.**
  - (a) The vote of a majority of the CTF Board present and voting at a regularly scheduled Board Meeting, when a quorum has been established, is required to take action unless otherwise provided by law or these Bylaws; and
  - (b) The vote of a majority of the CTF Board, where meetings by other electronic means takes place, when a quorum has been established, is required to take action unless otherwise provided by law or by these Bylaws.

#### **Section C. Parliamentary Procedure**

The most recent version of *Robert's Rules of Order, Newly revised*, governs all CTF meetings.

### **ARTICLE VIII COMMITTEES**

The CTF Board or the President may appoint committees whose members will hold their offices at the will of the CTF Board. The President shall determine the duties of such committees and may fix, by resolution, any remuneration to be paid.

#### **Section A. Standing Committees**

The Standing Committees of the CTF are the following:

1. **Nominating Committee.** The CTF Board establishes initial criteria of candidates for Directors, whose positions are subject to election by the Members at a Meeting of the Members. The nominating committee, if necessary and only with approval of the CTF Board, may establish additional nominating criteria. The committee develops a slate of candidates for those positions. The Committee establishes election policies and procedures subject to approval by the CTF Board. Directors who are eligible for re-election or re-appointment to the CTF Board do not serve on the Nominating Committee.
2. **Finance Committee.** The Finance Committee is responsible for proposing and monitoring the annual budget of the CTF and providing oversight regarding other financial matters as determined by the CTF Board.
3. **Athlete Council.** The Athlete Council establishes policies and procedures, subject to approval by the CTF Board, for election or appointment of Athletes to serve as:
  - (a) Athlete Council Members;
  - (b) Athlete Council Delegate
  - (c) Athlete Director
  - (d) Members of Designated Committees, as defined in these Bylaws;
  - (e) The CTF Representative and Alternate to the COC Athletes Advisory Council; and
  - (f) Members of other CTF committees and task forces.

The Athlete Council itself selects Athletes to serve as:

- (a) Members of committees and task forces other than Designated Committees, and
- (b) The Chair and any other officers of the Athlete Council.

The Athlete Council serves as a source of opinion and advice to the CTF Board with regard to both current and contemplated policies of the CTF. The CTF Board shall develop and amend,

from time to time, an Athlete Council Terms of Reference under which the Athlete Council shall operate.

4. **Youth Committee.** The Youth Committee is responsible for recommending national youth dues, for proposing changes to youth rules and for monitoring, promoting, and reviewing youth programs.
5. **Equipment Specifications and Certification Committee.** The Equipment Specifications and Certification Committee is responsible for reviewing and making final decisions regarding new items of equipment on which CTF approval is requested. The committee also has these responsibilities:
  - (a) Setting policies or procedures regarding the operation and management related to equipment specifications and certification; and
  - (b) Granting, withholding, suspending, withdrawing or otherwise regulating tenpin bowling centre certificates.

#### **Section B. Other Committees**

The President establishes other CTF committees with approval of the CTF Board.

### **ARTICLE IX AMENDMENTS**

#### **Section A. Fundamental Changes**

In accordance with the sections of the Act applicable to Fundamental Changes, a Special Resolution of all Members is required in order to make the following fundamental changes to the By-laws or Articles of the CTF. Fundamental Changes are defined as follows :

- (a) Change the province in which the CTF's Registered Office is situated;
- (b) Add, change, or remove any restriction on the activities that the CTF may carry on;
- (c) Create a new class or group of Members;
- (d) Change a condition required for being a Member;
- (e) Change the designation of any class or group of Members or add, change, or remove any rights and conditions of any such class or group;
- (f) Divide any class or group of Members into two or more classes or groups and fix the rights and conditions of each class or group;
- (g) Add, change, or remove a provision respecting the transfer of a membership;
- (h) Subject to Section 133 of the Act, increase or decrease the number of, or the minimum or maximum number of, Directors;
- (i) Change the statement of the purpose of the Corporation;
- (j) Change the statement concerning the distribution of property remaining on liquidation after the discharge of any liabilities of the Corporation;
- (k) Change the manner of giving notice to Members entitled to vote at a meeting of Members;
- (l) Change the method of voting by Members not in attendance at a meeting of Members; or
- (m) Add, change or remove any other provision that is permitted by the Act to be set out in the Articles.

#### **Section B, Special Class Vote**

The Act provides that each membership class is entitled to vote separately if the fundamental change noted above relates to membership rights, such as:

- (a) Effect an exchange, reclassification or cancellation of all or part of the memberships of the class or group;
- (b) Add, change or remove the rights or conditions attached to the memberships of the class or group, including
  - i. To reduce or remove a liquidation preference, or
  - ii. To add, remove or change prejudicially voting or transfer rights of the class or group;
- (c) Increase the rights of any other class or group of Members having rights equal or superior to those of the class or group;
- (d) Increase the rights of a class or group of Members having rights inferior to those of the class or group to make them equal or superior to those of the class or group;
- (e) Create a new class or group of Members having rights equal or superior to those of the class or group; or

- (f) Affect an exchange or create a right of exchange of all or part of the memberships of another class or group into the memberships of the class or group.

**Special Class Vote Result** - Should any membership class not, by Special Resolution, approve a special class vote on a fundamental change, the issue is defeated.

**Section C. Amendments to Bylaws**

Notwithstanding Section A, these Bylaws may be amended by the CTF Board by a two-thirds majority vote provided at least forty-five (45) days' written notice is given and specific amendment language is included in the notice.

**Amendments adopted by the CTF Board and ratified by the Members at a Meeting of the Members are effective from the date of their adoption by the CTF Board.**

**Section D. Amendments to Rules**

Any Member may submit a proposed amendment to the general playing rules, adult league rules, or adult tournament rules. Amendments must be submitted in writing and received by the CTF on or before a deadline specified by the CTF Board prior to the date of the next Meeting of the Members and must not be in conflict with any rule that would be contrary to requirements of the Reciprocal Average Recognition Agreement. Enactment of an amendment to the general playing rules, adult league rules, or adult tournaments rules requires a majority vote of the Members, present and voting at a Meeting of the Members where a quorum is present. Amendments enacted by the Members become effective as of August 1 following the Meeting of the Members where they were adopted, unless otherwise specified by the Members.

**ARTICLE X  
AUDITOR**

The Members shall, at a Meeting of the Members, appoint an auditor to audit the accounts of the CTF for the report to the Members at the next Annual Meeting of the Members. The auditor shall hold office until the next Annual Meeting of the Members, provided that the CTF Board may fill any casual vacancy in the office of auditor. The remuneration of the auditor shall be fixed by the CTF Board. Without the unanimous consent of the Members, a director, officer or employee cannot act as auditor.

**ARTICLE XI  
EXECUTION OF DOCUMENTS**

Contracts, documents or any instruments in writing requiring the signature of the CTF, shall be signed by any two officers and all contracts, documents and instruments in writing so signed shall be binding upon the CTF without further authorization or formality.

**ARTICLE XII  
BORROWING POWERS**

The CTF Board by two-thirds majority vote at a duly called regular meeting of the CTF Board or at a special meeting may from time to time:

- (a) borrow money upon credit of the CTF;
- (b) limit or increase the amount to be borrowed;
- (c) issue debentures or other securities of the CTF.

**ARTICLE XIII  
ATHLETE REPRESENTATION**

**Section A. Athlete Representation**

Athletes (as defined in Section B) shall have representation on the following:

- (a) the CTF Board;
- (b) all committees or task forces empowered to resolve Athletes' grievances or selected participants including athletes, coaches, trainers, administrators and officials – in international competition; and
- (c) other committees or task forces as determined by the CTF Board.

"Designated Committees" are defined as the Nominating Committee, the Finance Committee, and all committees or task forces empowered to resolve Athlete's grievances or select participants –



including athletes, coaches, trainers, administrators and officials – in international tenpin bowling competition.

**Section B. Athlete Qualifications**

The term “Athlete” is defined in this section for purposes of these Bylaws. To be considered an Athlete, at the time of election to the CTF Board or the appointment to a committee or task force, an individual must be at least 18 years of age and have these other qualifications:

1. Within the 10 years preceding election or appointment, the individual has been a member of Team Canada and has represented Canada in the Olympic or Pan American Games, a World Championship recognized by the WTBA, a WTBA American Zone Championships, Tournament of Americas, World Games or World Cup (collectively, “Team Canada Athletes”); or
2. Within two years before election or appointment, the individual has demonstrated active engagement in amateur tenpin bowling competition by finishing in tournaments as follows:
  - (a) For open national championship tournaments conducted by the CTF, the top five percent of all amateur finishers based upon the combined list of participants in the All Events event from each of the divisions in the order in which the participants scored;
  - (b) For the national amateur and national youth championship tournaments conducted by the CTF, the top 50 percent of all amateur male finishers and of all amateur female finishers.

**Section C. Athlete Representation on CTF Board and Designated Committees**

The athlete(s) serving as the Athlete Director on the CTF Board, serving on a Designated Committee, or acting as the CTF Representative or Alternate to the COC Athletes Advisory Council must be Team Canada Athletes.

**Section D. Athlete Representation on Other Committees and Task Forces**

All Athletes appointed to CTF committees or task forces other than, Designated Committees, must be Team Canada Athletes or Actively Engaged Athletes.

**Section E. Election or Appointment of Athlete Representatives**

Both Team Canada Athletes and Actively Engaged Athletes directly elect or appoint Athlete Council Members, the Athlete Council Delegate, the athletes serving on Designated Committees, and the CTF Representative and Alternate to the COC Athletes Advisory Council. The CTF Athlete Council appoints Team Canada or Actively Engaged Athletes to other committees or task forces.

**ARTICLE XIV  
DUE PROCESS**

**Section A. Applicability of Due Process**

The CTF provides due process when any:

1. Member or Registered Participant, including any Athlete, is charged with a violation of any CTF regulation or requirement which could result in full or partial forfeiture of participation privileges or in other disciplinary action whether undertaken by the CTF or an Association Member; or
2. Individual or entity charges the CTF with a violation of the requirements of the COC Constitution or Bylaws, the CTF Articles of Incorporation or Bylaws, or Rules and Regulations, including but not limited to general playing rules, league rules, or tournament rules, that are adopted, endorsed, or referenced by the CTF; the individual or entity charged may include, but is not limited to:
  - (a) A sports organization that conducts programs in the sport of tenpin bowling on a level of proficiency appropriate for the selection of athletes to represent Canada in national or international competition,
  - (b) A CTF Member or Registered Participant, including any athlete, or any coach, trainer, manager, administrator, or other official, or
  - (c) An Association Member or a provincial or local association applying for Association Membership.

**Section B. Elements of Due Process**

In matters involving Members and Registered Participants, representing Canada in national or international competition or participating in that competition, and in matters involving league or

tournament competition or suspension of membership or Registered Participant status other than for non-payment of fees, due process may include notice, hearing, expedited hearing, decision, and appeal, all as provided in written policies approved by the CTF Board.

**ARTICLE XV  
FISCAL YEAR**

The fiscal year of the CTF is August 1 to July 31.

**ARTICLE XVI  
INDEMNIFICATION**

Directors, officers, and other authorized volunteers, employees, or agents of the CTF are indemnified against claims for personal and individual liability arising in connection with their positions or service on behalf of the CTF to the full extent permitted by law. The CTF maintains liability insurance, as determined by the CTF Board, for those individuals and for the CTF subject to the terms of that insurance.

**ARTICLE XVII  
DISTRIBUTION OF ASSETS ON DISSOLUTION**

Any profits that may accrue to the CTF during the time it is in operation shall be used for the further attainment of the objects for which the CTF is founded. In the event of a winding up of the affairs of the CTF, all the assets of the "Corporation", including cash on hand and in the bank, after all payment of all outstanding accounts or other liabilities, shall be assigned, transferred and paid to a recognized charitable or non-profit organization determined by the Board prior to the final dissolution.

**ARTICLE XVIII  
LANGUAGE**

1. In all CTF bylaws and policies, the singular shall include the plural and vice versa, and the masculine shall include feminine and vice versa.
  2. Where there are discrepancies or differences in interpretations of any of the Bylaws, between the English and the French versions, the English version shall be the governing interpretation.
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